

ADAMS COUNTY BOARD OF SUPERVISORS ORGANIZATIONAL AGENDA
Adams County Board Room, APRIL 20, 2010, 9:30 a.m.

1. Call to Order by the County Clerk
2. Was the meeting properly announced?
3. Reading of Certificate of Membership by the County Clerk
4. Administration of the Oath of Office by the County Clerk
5. Roll Call
6. Moment of Silence
7. Pledge of Allegiance
8. Approve the Agenda
9. Adoption of Rules of the Board of the Adams County Board of Supervisors
10. Election of the County Board Chair (two (2) year term)
11. Election of 1st Vice-Chair (two (2) year term)
12. Election of 2nd Vice-Chair (two (2) year term)
13. Public Participation (if requested by the County Board Chair)
14. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint (6) Supervisors to approve claims; West, Griffin, Gatterman, Stuchlak, England, and Miller to review during recess.
15. **Correspondence:**
16. **Appointments:**
17. **Unfinished Business:**
18. **Reports and Presentations:**
 - a. Department
 - b. Miscellaneous
 - Fairboard annual 2009 report
 - Certificates to out going board members

19. Review Committee Minutes

Ad Hoc Rules 2/26	Humane Soc 3/11	Property 2/15, 3/17
Adm & Fin 3/16	Land Info 1/21	Pub Safety & Jud 2/10
Airport 3/22	LEPC 2/16	Pub Wks 3/10,3/12
Board of Adj 3/17	Library 3/22, 4/8	Res & Rec 3/5
County Board 3/16	NCWRPC 1/27	SCLS 4/12
Executive 3/8	Plan & Dev 3/8, 4/7	Surveyor 4/6

20. **Resolutions:**

Res. #16: To amend the County Board Rules.

Res. #17: To rescind all prior Resolutions establishing non-lapsing, carryover, and continuing appropriation accounts, with the intent to re-establish those continuing appropriation accounts that are necessary for County operations.

Res. #18: To transfer funds from the General Fund to cover budgets that were not adequate in 2009.

Res. #19: To authorize a transfer of \$390,083 from the General Fund unreserved, undesignated fund balance to the Solid Waste unreserved, undesignated fund balance for the setup of the Enterprise Fund.

Res. #20: To authorize out of state travel for the Administrative Coordinator.

Res. #21: Resolution Authorizing an Intergovernmental Agreement between Adams County and the Ho-Chunk Nation.

Res. #22: To authorize the Administrative Coordinator/Director of Finance to act on behalf of Adams County to apply for \$9,000.00 from the Wisconsin Department of Natural Resources "Lake Management Planning Grant Program", for the purpose of funding a study to determine the economic impact of algae blooms on the Petenwell and Castle Rock Flowages.

Res. #23: To apply for Wisconsin DNR Lake Protection Grant to offset the costs of revising the Adams County Shoreland Protection Ordinance.

Res. #24: To enter into an Agreement with Agricaire, LLC to operate a commercial spraying service.

Res. #25: To authorize the Adams County Surveyor to complete a new Assessor's Plat to define property boundaries for lots 1-5 and 16-18 in Town of New Haven Assessor's Plat #1 with the intent Adams county will pay for all costs associated with the new Assessor's Plat.

21. **Ordinances:**

Ord. #03: An ordinance instituting a medical examiner system and abolishing the elective office of coroner.

22. **Denials: #01** To rezone a parcel of land owned by Robert Marx in the Town of Adams located in the SW¼, SW¼, Section 27, Township 17 North, Range 6 East, not amended to reflect that the following described property (40 acres) be changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

23. **Petitions:** None

24. Approve Claims

25. Per Diem and Mileage for this Meeting read by the County Clerk

26. Motion for County Clerk to correct errors

27. Set next meeting date.

28. Closed Session

29. Adjournment

REMINDERS:

Committee interest deadline 4/20 @ 9:00 a.m. in the County Clerk's office
Bring your County Board Rules on 4/20

Web/ID Pictures: Contact Marcia, Personnel Director at 339-4547

Ad Hoc General Administrative and Policies Committee Meeting Minutes
February 26, 2010
9:00 a.m.

Called to order by Stuchlak at 9:00 a.m. Roll call was taken, present Ward, England, James, and Stuchlak. Excused, Sumpter, West. James sitting in for West. Also present Petkovsek, Phillippi, Albert, Kaye, Chamberlain, Barnes, Price, Bays, and McLaughlin.

The meeting was properly noticed.

Motioned by Ward/England to approve the agenda. Motion carried by unanimous voice vote.

Motioned by James/Ward to approve minutes of last meeting August 25, 2009. Motion carried by unanimous voice vote

Comments made by Department Heads took place.

Sumpter present at 9:15 a.m.

Motioned by James/Ward to take a recess at 10:20 a.m. Motion carried by unanimous voice vote. James called the meeting back to order at 10:30 a.m. All present.

Discuss and/or act on the changes and updates of Adams County Personnel and General Administrative Policies began:

page 1, line 15, section 1, scope: policies that conflict with the policies herein. (the committee accepted this change)

page 1, line 15, section 3 – organization and administration:
Resolutions and Ordinances Petitions, and Denials affecting any Department or Agency that reports to it.

page 1, line 51:

Executive Committee: Corporation Counsel and Personnel, Administrative

Starting on page 2, the committee recommends splitting the Planning & Development Committee out into two separate committees as described below:

Planning & Zoning Committee: County Surveyor, Planning & Zoning, and Register of Deeds
Board of Adjustments
North Central Wisconsin Regional Planning Commission (NCWRPC)
Land Information Committee

Land & Water Conservation Committee:
Drainage Board
Lake Districts
Golden Sands

The committee recommends splitting the Public Works Committee out into two separate committees as described below:

Highway Committee:

- a. Traffic Safety Commission.

Solid Waste Committee:

The committee recommends splitting the Resource & Recreation Committee out into two separate committees as described below:

Parks

University Extension

The following will be moved to Health and Human Services Board:

Central Wisconsin Community Action Council (CWCAC)

North Central Wisconsin Workforce Development Board (NCWWDB)

The following will be moved to Administrative and Finance Committee:

Rural Industrial Development Commission

Revolving Loan Fund

Moved to Housing:

Housing Authority

page 2, line 29, section 2.04

Finance, Corporation Counsel/ and Personnel Director, Elected Officials, those appointed Officials

and continue to split out throughout the entire policy

page 2, line 34, section 3.05 Elected Officials. County County Clerk, County Treasurer, District Attorney, Register of Deeds,

page 2, lines 38 & 42, section, 3.60 Administrative Coordinator/Director of Finance. Board pursuant to §59.19, Wisconsin Stats. The ~~Executive Committee~~ County Board is responsible for annual

page 3, section 4, - ETHICS POLICY

(the committee recommends the following changes to this section)

4.01. Declaration of Policy. To ensure the public can have complete confidence in the integrity of the County Government, Elected Officials and appointed members of Committees, Boards and Commissions (collectively referred to as "Officials"), and Department Heads and all other employees (collectively referred to as "employees"), shall respect and adhere to the fundamental principals of ethical service. The proper operation of County Government demands that:

- A. Officials and employees shall be independent, impartial and responsible to the people;
- B. Decisions and policies shall be made in the proper channels of the County Government structure;
- C. County office or employment shall not be used for personal gain or political advantage; and
- D. County business shall be conducted in such a way so as to re-enforce the public's confidence in the County's integrity.

This Ethics Policy is created in recognition of these fundamental principles.

4.02 Purpose. The purpose of this Policy is to establish ethical standards of conduct for all Officials and employees by identifying those acts or actions that are not compatible with the best interest of the County. Citizens, who serve as Officials or employees, retain their rights as citizens but are held to a higher standard because their positions are held in the public trust. This Policy shall be interpreted in the context of the above principles and is deemed to be in the best interest of the public.

page 4, section 4.06, Definitions

line 21 strike the following: expenses paid by the County, fees and expenses which are permitted by §19.56, Wisconsin

page, 4, lines 40 and 41 strike the following: policymaking Committees, Boards and Commissions, Department Heads or Management Employees, and all employees, except the Judge and District Attorney.

page 6, lines, 33 & 38, section 4.10, Wisconsin Statutes Incorporated strike:

A. Section 19.56 Political Contribution;

I. Section 19.32 31-19.39 Open Records.

page 6, section 4.11, ethics inquiry committee will remain as is w/no changes.

Starting on page 7:

(the committee recommends the following changes)

lines 4 through 10, section, 4.12 Filing a Complaint. The Corporation Counsel shall accept from any person, or upon his or her own initiative submit to the Ethics Inquiry Committee a verified written complaint, which states the name of the Official or employee alleged to have committed a violation of this Policy and sets forth the material facts involved in the allegation. The Corporation Counsel shall forward a copy of the complaint to the accused individual and the Ethics Inquiry Committee within ten (10) days of receipt of a complaint from any person or within ten (10) days of knowledge of the facts giving rise to the complaint drafted and submitted by the Corporation Counsel. The Ethics Inquiry Committee shall meet and take action within ten (10) days of receiving the complaint.

lines 17 & 18, section 4.13 Investigations and Enforcement.
Policy. A preliminary formal investigation shall not be initiated unless the Corporation Counsel notifies the accused Official or employee in writing.

line 26, discovery of a alleged violation of this Policy.

line 29, that is clear, concise and substantiated. Pursuant to Chapter, §901, Wisconsin Statutes.

line 41, Within the ten (10) workdays of the conclusion of the hearing, the Ethics Inquiry Committee shall complete and serve the parties its

lines 48 through 50 strike:

~~or while an application for rehearing or rehearing before the Ethics Inquiry Committee is pending, or the Ethics Inquiry Committee has announced its final determination on rehearing.~~

Starting on page 7, line 53 strike: ~~or in the case of a Department Head or other employee, to the Administrative Coordinator/Director of Finance. In the case of a complaint against the Administrative Coordinator/Director of Finance, the Ethics Inquiry Committee shall refer its findings and recommendations to the County Board.~~

page 8, line 5 change

For all County Elected Officials and appointed members of policy making Committees,

page 8, lines 7 & 8:

compliance with the code of ethics this policy

Throughout strike Official and replace it with employee

page 8, lines 24 through 26:

Write a letter of reprimand to the Official, with a copy to the County Board and Administrative Coordinator/Director of Finance Personnel Director. Such letter shall be public record available for inspection;

page 8, lines 18 through 20 strike:

~~By adoption of this Policy and in accordance with 68.16, Wisconsin Statutes, the Board specifically elects not to allow an appeal to Circuit Court under Chapter 68 for County Board Supervisors and Elected Officials.~~

page 8, line 36, section 4.14 appeal, insert:

he affected Official or employee shall have a right of appeal to the County Board after a written

page 8, line 40, section 4.15, insert No provision herein shall abrogate any rights afforded to Officials

page 8, lines section 5 - ENFORCEMENT AND AMBENDMENT

5.01 The County Board, Administrative Coordinator/Director of Finance and Personnel Director and Corporation Counsel retain overall authority for the interpretation of this Policy. The County Board,

page 9, lines, 1 & 2

If unresolved, the question may be submitted, by the Department Head, and to the Administrative Coordinator/Director of Finance and the Personnel Director/Corporation Counsel.

Replace permanent with regular throughout the entire policy.

page 10, line 47, If the regular part-time employee is successful in gaining a permanent regular

Move section 2.02, from page 10 to page 11, after 2.09 limited-term employee to include the following changes:

Authorization to Hire Recruitment. Department Heads wishing to fill vacancies in existing budgeted positions shall submit the Personnel Requisition Form to their Home Committee for approval. Once the Home Committee has approved the request, the Department Head shall forward it to the Personnel Director prior to initiating recruitment. The request shall include a copy of the job description, with any updates, for the position the Department Head intends to fill. The Personnel Director shall verify the information, sign the form with appropriate comments within seven (7) business days and forward to Administrative Coordinator/Directory of Finance for verification of funds. Denial of such requests by the Personnel Director may be appealed to the Executive Committee.

page 11, line 19, section 2.08 seasonal employees category:

The Department Head after conferring with the Personnel Director may hire up to the number of budget

page 11, line 39, section 2.09 limited-term employee (LTE) category:

LTEs may work up to one hundred (100) 120 consecutive

Andy to review page 11, lines 30-33 on seasonal employees.

Page 12, line 8, section 2.11 change existing position

is required to notify the Personnel Director who will forward a copy to the and Administrative Coordinator/Director of Finance.

strike page 12 & 13, section 2.17 promotions and transfers:

Promotions and Transfers. In limited cases, it may be possible for a position to be filled through promotion of current County employees. Promotional opportunities for non union positions may include selecting a current employee for a new or refill position, or opening the position to qualified employees, either by Department or Countywide. Whichever method is used, the Personnel Director must be satisfied that the candidate possesses the necessary knowledge, skills, and abilities. Candidates for promotion must complete the appropriate steps of the competitive evaluation, possess the required skills, knowledge, and abilities, and shall be approved by the Personnel Director, and by the Executive Committee.

page 15, section 6.02 promotions and transfer to read as follows:

Promotions and Transfers. In limited cases, it may be possible for a position to be filled through promotion of current County employees. This may be promotion from temporary to regular status, or within similar job classifications, or along a ladder type job progression. Candidates for promotion must complete the appropriate steps of the competitive evaluation, possess the required skills, knowledge, and abilities, and shall be approved by the Personnel Director, and then by the Administrative Coordinator/Director of Finance.

In limited cases, it may be possible for a position to be filled through promotion of current County employees. Promotional opportunities for non-union positions may include selecting a current employee for a new or refill position, or opening the position to qualified employees, either by Department or Countywide. Whichever method is used, the Personnel Director must be satisfied that the candidate possesses the necessary knowledge, skills, and abilities. Candidates for promotion must complete the appropriate steps of the competitive evaluation, possess the required skills, knowledge, and abilities, and shall be approved by the Personnel Director, and by the Executive Committee.

Promotional opportunities for non-union employees may include selecting a current employee for a new or refill position, or opening the position to qualified employees, either by Department or

~~Countywide. Whichever method is used, the Personnel Director must be satisfied that the candidate possesses the necessary knowledge, skills, and abilities. No probationary A 90 day orientation period is required for promotions or transfers.~~

page 16, lines 4 through 10, section, 6.05 Interviews. All applicants to be interviewed will be contacted by the Personnel Department ~~informed in writing at least seven (7) calendar days in advance of the time and date of their interview, if at all possible.~~ The Personnel Director will determine who will be included in interviews, including a member of the hiring department, the home committee chairperson and/or designee. ~~conduct interviews.~~ Approval of any outside participants for the interviews shall be approved by the Personnel Director. The Department Head shall prepare interview questions that shall be reviewed and approved by the Personnel Director. Applicants selected for interview(s) shall bear all expenses for the interview(s). The Personnel Director may administer or appoint a designee to administer the interview questions.

page 16, lines 16, section 6.06,
final candidate upon successful completion of a physical evaluation, if required for the position, background check, and drug and alcohol test.

Motioned by James/England to recess at 12:26 p.m. Motion carried by unanimous voice vote.

James called the meeting back to order at 1:15 p.m. All present.

page 17, line 1 Form if applicable to applicant
page 17, line 4. Physical Evaluation, if applicable
page 19, line 1, section 9.01, A physical examination if applicable
page 19, line 9 through 14 to have correct address: PO Box 38
and remove Corporation Counsel

accept all proposed changes on page 22, 23, 24, 26, 27,

page 25, line 23, five (5) working days to ten (10)

page 25, line 29 & 30
Change County Clerk's to Administrative Coordinator Director of Finance through out Department in the course of their regular employment. For example, employees from the Administrative Coordinator/Director of Finance Office may pay invoices for the Health & Human Services Department. The Administrative Coordinator/Director of Finance employees are bound by the same confidentiality standards as those in the Health & Human Services Department.

page 25, lines 32 thru 45 strick
~~Employees should be aware that it may be a violation of confidentiality requirements to simply acknowledge that a person is receiving services from a particular Department. Employees who are asked if a specific individual is receiving services shall politely inform the person making the request that "public records requests should be directed to the legal custodian in charge of the records". Employees should be aware that it is a violation of this Section to release information on any matter that is confidential, even if that information is available to the public through another means. For example, in the case of a highly publicized child abuse trial, an employee may not release any information gained directly or indirectly through their employment about the matter.~~

~~Employees should be aware that it is a violation of this Section to review confidential records to determine if a person is receiving services, if the employee has "no need to know" for his own employment purposes.~~

page 28, line 14, 1.03 Employees shall receive a step increase in pay on April first (1st) of each year.

page 28, lines 18 thru 21 strike

~~1.04 Employees shall receive a cost of living adjustment (COLA) on January 1st of each year. The COLA shall be equal to that cost of living adjustment computed by the United States Bureau of Labor Statistics pursuant to the formula used to determine the cost of living adjustment for social security benefits.~~

page 29, lines 40 through 44 to be reviewed by Andy

page 31, line 20, should be May 31 not May 1, to correct typo

page 31, line 29, change shall to may

page 31, starting with line 43, strike:

~~**5.02 Appeal.** An employee may appeal the pay grade placement, within ten (10) business days of final decision, by obtaining an Appeals Form, from the Personnel Director. The Form must include a statement of the basis of the appeal. If the appeal involves a claim of additional responsibilities or significant changes to the position since the completion of the JDQ, the employee must attach a hard copy of the original JDQ, with any changes indicated on the JDQ itself. The Department Head must review the information provided by the employee, certify that it is factual and correct, sign the Department Head Appeal Review portion of the Form and at their discretion, provide additional comments. These comments, if requested for review by the employee, will be available to the employee. The Department Head must submit the appeal to the Personnel Office. The Personnel Director and Administrative Coordinator/Director of Finance, or an outside firm, will review the appeal and fully consider the merits of each appeal and in doing so, may find it necessary to gather further information from the employee or supervisor and prepare a written response with the final decision.~~

page 32, line 3, section 6 - PROBATION ORIENTATION PERIOD

Page 32, line 5, An employee is required to serve a sixty (60) day probation-orientation

The following will be placed on the next agenda:

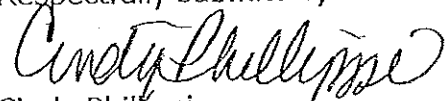
Discuss and/or act on resolution for County Board;

Discuss and/or act on presentation for County Board;

Set meeting date for March 24th at 9:00 a.m.

Motioned by Ward/Sumpter to adjourn at 3:30 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi,
Recording Secretary

ADMINISTRATIVE & FINANCE MEETING

March 16, 2010 3:00 p.m.

Meeting was called to order by Chairman West at 3:10 p.m. Present were Klingforth, Kirslenlohr, Ward, West, and Renner. Excused, Sebastiani. Renner sitting in for Sebastiani. Also present, Petkovsek, Albert, Diemert, Bays, Dehmlow, Phillippi, McFarlin.

The meeting was properly noticed.

Motioned by Ward/Klingforth to approve the agenda. Motion to approve carried by unanimous voice vote.

Motioned by Ward/Kirslenlohr to approve prior meeting minutes of February 11, 2010. Motion to approve carried by unanimous voice vote.

The committee will take any public participation as necessary.
There were no correspondence.

Discuss and/or act on cleanup estimates and proposal by Ayers Associates for Hutchinson property grant Assessment Phase.

Dennis Johnson was on tele-conference at 3:12 p.m. to answer question related to the amended agreement presented to the committee and Brownfield Grant on the Hutchinson Property. Dennis gave a brief overview of Phase 1, Phase 2, Demolition Bidding/Construction Observation and Grant Administration. He explained the money could not be used for remediation. Remediation is not part of the grant. Above ground items are eligible, per the DNR. Options for providing the 20% match were explained. Brief discussion took place regarding State prevailing wages, bids and public notices.

The committee was informed that the final court hearing is on May 18th. This foreclosure proceeding is still within the grant period. The grant period begins on March 15, 2010 and ends in 12 months. It is possible to apply for a one year extension with the DNR.

Ayres will provide services to include: Phase 1, Demolition Bidding, Demolitions and scrap removal, preliminary sampling of burn piles, potential removal of fine scrap materials in surface soils and Phase 2, and grant administration. The estimated cost of services is \$25,000 to \$28,000.

Res. #77 – 09 was passed allowing preparation of grant by Ayres for \$2,000. This has already been performed. The committee understands there will be no clean up until August or after ownership of property as per the discussion at the November 2009 finance meeting. It was explained that the county would not be held liable for clean up by the DNR while having ownership, however if the property may need a deed restriction placed on it if it were sold.

Motioned by Ward/Klingforth to approve Ayres to provide professional services per amended agreement subject to the county acquiring the property thru the tax foreclosure on May 18th, 2010. Motion carried by unanimous voice vote.

Discuss and/or act on Solid Waste Department letter of credit dollars allocation there of. Diemert reported that \$5,000.00 was budgeted in 2010, and that the line of credit thru February was

prorated at \$466.00. There are additional fees that will need to be paid for analysis and reviews by the DNR and engineers in 2010, therefore the \$5,000.00 will be utilized.

Motioned by Klingforth/Ward to deviate to item #'s 14 and 15. Motion carried by unanimous voice vote.

Renner took over the meeting at 4:00 p.m. John West will be abstaining from all voting and/or action related to item #'s 14 and 15.

Initial Resolution Relating to Industrial Development Revenue Bond Financing on Behalf of Adams Columbia Electric Cooperative.

Resolution Relating to Waiver of Section 66.1103(11)(b)1. in Connection with an Industrial Development Revenue Bond Financing on Behalf of Adams-Columbia Electric Cooperative;

The committee was informed that if Res. #14 and #15 passed at county board that the county could still back out of the process. They were informed that 1.4 mil would be allocated in 2010. ACEC does not pay general property tax, they pay tax based on gross receipts.

Ward questioned the following section of the resolution: **to enter into a revenue agreement with an eligible participant pursuant to which the eligible participant agrees to cause said project to be constructed and to pay the County an amount of funds sufficient to provide for the prompt payment when due of the principal of and interest on said revenue bonds; and**

Reed Groethe from Foley was on tele-conference to answer questions at 4:10 p.m. Reed explained there is a technical and a practical process in getting the dollars from the bond purchase.

The practical side is to pledge the bond to the trustee then the money is handled direct between the trustee and ACEC and does not run thru the county.

Motioned by Ward/Kirslenlohr to forward resolution #14 to county board. Motion carried by unanimous voice vote. West, abstaining.

Motioned by Ward/Klingforth to forward resolution #15 to county board. Motion carried by unanimous voice vote. West, Abstaining.

West took the meeting back over at 4:30 p.m. The committee deviated to item #10. g. discuss and/or act on resolution to "Transfer of Funds Castle Rock Park Riprap Project".

Murphy was present.

The total dollars returning to the general fund from the Land Conservation Department for 2009 are \$12,193.07. Ward asked if any of these funds could be used for something in the LCD budget instead of going back to the general fund. Discussion related to Lake Specialist Position funding took place. Extending the dollars into to 2011 budget, could potentially reduce the state share extending the grant funding.

The committee reviewed Resource and Recreation minutes of March 10 and April 23 of 2009 that discussed the Riprap project. Dehmloew indicated ~~that~~ a contract had already been signed to perform the work.

Motioned by Kirslenlohr/Ward to forward Res. #13 to county board with the understanding that a proposed amendment striking lines "31 - 32 WHEREAS: The Land and Water Conservation Department 2009 budget has unspent levy dollars that will close to the general fund" on the county board floor will take place. Motion carried by unanimous voice vote.

Item #16 was discussed next. Discuss and/or act on Res to rescind Res 1-1999 WDOT painting contract sunset clause.

Place item #16 back on next month's agenda. Ward will make a motion at county board to postpone another month. Further information is needed on the legalities, pros/cons and guarantees of a position if the resolution is to pass.

Motioned by Ward/Kirslenlohr to approve the Local Employment Contracting CDBG recipients Policy. Motion carried by unanimous voice vote.

The following topics will be discussed at the next meeting:

Administrative Coordinator/Director of Finance:

- a. Report;
- b. Report contingency fund;
- c. Report on general fund balance;
- d. Cash reconciliation;
- e. Approve check register;
- f. Discuss and/or act on 2009 budget overdrafts;
- g. Discuss and/or act on resolution to "Transfer of Funds Castle Rock Park Riprap Project"

MIS:

- a. Vouchers;
- b. Financial report;

County Clerk:

- a. Discuss and/or act on Local Employment Contracting CDBG recipients Policy;

Treasurer:

- a. Tax Deed Property update;
- b. Financial report;
- c. Department activities;

Set next meeting date for April 8, 2010 at 9:00 a.m.

Motioned by Ward/Klingforth to adjourn at 5:05 p.m. until April 8, 2010 at 9:00 a.m. Motion to adjourn carried unanimous voice vote.

Respectfully submitted,


Cindy Phillippi

Recording Secretary

These minutes have not been approved.

Adams County Airport Commission
Minutes for the March 22, 2010 Meeting

Call to Order: Meeting was called to order by Chairman Hartley at 7:04PM.

Roll Call: G. Hartley, S. Pollina, J. Johnston and F. Dehmlow. J. Reuterskiold excused. Also in attendance were M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: Mike Hartz, hangar owner.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Pollina, Second by Johnston to approve the agenda. All voted aye, motion carried.

Approve the Minutes: Motion by Johnston, Second by Pollina to approve the February 22, 2010 minutes. All voted aye, motion carried.

Airport Managers Report:

Correspondence:

Scott produced a letter he received from AvFuel regarding the 3rd party liability program which offers additional insurance to Adams County provided AvFuel's minimum insurance levels are met. Scott will forward to the County Treasure.

Scott introduced a letter he had written to Thomas Jones of Communication Services regarding the height increase to a tower south of town that would encroach on the height zone. Scott reported that in light of the recent problems with growing towers near the airport he felt a proactive approach was needed rather than the wait and see if the proper channels were followed.

A letter was received from the Bureau of Aeronautics requesting an update on the airports six-year plan which Scott reported to be in progress.

Financial Review Monthly Check Summary:

Scott reported that with 17% of the year passed 7.7% of the revenue has been received and 15.5% of the expenses have been paid. Only one category is slightly higher than 17% and that is gas and electric, at 18.7%, but reflects nearly half of the winter heating of the welcome center and the summer should bring the percentage down. And much of the low revenue is due to the slower fuel sales over the winter months that should increase during the summer.

Adams County Airport Commission
Minutes for the March 22, 2010 Meeting

Fuel Report:

Scott reported that fuel sales were 1,667 gallons from 1/1/10 through 3/22/10 that is 42% over the same period last year which had the worse sales he had ever recorded.

Agricare Lease Update:

Scott reported that he met with Jim Perrin of Agricare earlier in the day and reviewed the lease and areas of operation. Because the lease is for a two year term that would survive the current county board the rules require county board approval. Scott was directed to forward the lease to corporate counsel to have a resolution drawn that would be introduced at the next county board meeting.

6-Year Improvement Plan Update:

Scott reported that the Resolution to Petition for Airport Improvement Aid was passed at the last county board meeting with a 17 – 0 vote. He has received the signed Resolution and companion Agency Agreement and is working on the packet for submission to the Bureau of Aeronautics.

The current six-year improvement plan for the development of the hangar area is still moving, but slowly. The last conversation with Mead & Hunt was that permit applications had been forwarded to the Army Corp. of Engineers and the DNR and that the DNR had been dragging their heels.

Adams County Tower on Co. Hwy. F:

Scott produced a letter dated March 18, 2010 that he sent to Phil McLaughlin of Planning and Zoning regarding the apparent violation of the height allowed under the conditional use permit. In the letter the airport commission's position was restated: "if permission is granted for a particular height, shouldn't it be enforced regardless of tower ownership". Scott was informed Mr. McLaughlin was on vacation last week.

Courtesy Car:

Nothing new to report.

Motion by Dehmlow, Second by Johnston to approve the airport manager's report. All voted aye, motion carried

Adams County Airport Commission
Minutes for the March 22, 2010 Meeting

Grounds Keeper Report:

Sundsmo reported that with the help of two volunteers (J.J. Johnston and Kerry Runge) the divits created by the snowplow had been repaired and the grounds were looking ship-shape. He also reported it has been a quite month but the equipment is ready to meet whatever mother nature provides.

Motion by Johnston, Second by Pollina, to approve the grounds keepers report. All aye, motion carried.

Audience Comments:

J. J. Johnson then addressed the commission. He wishes to donate a flag and flag pole in memory of his father, Shirley Johnston, whom was a founding father of aviation in Adams County. The pole could be located to the east of the Welcome Center, beyond the proposed picnic area, and would include a plaque in memory of Shirley. The consensus of the commission was favorable and he was encouraged to work with the airport manager in its placement.

Next meeting set for April 12, 2010 at 7PM.

There being no further business a motion was made by Johnston, Second by Pollina to adjourn. All aye, motion carried. Meeting was adjourned at 8:45PM.

Respectfully Submitted,



Michael L. Scott
Airport Manager

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES:
March 17, 2010

On Wednesday March 17, 2010 at 9:31 A.M. Chairman Ivan Morrow called the Adams County Board of Adjustment meeting to order with the following members present: Catherine Croke, Secretary; Dave Grabarski and Robert Donner. Dale Helm and Ron Jacobson Donner were excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings were conducted for the following: Mark E. Hatton – Special Exception Permit request under Section 5-4.01(A) of the Adams County Shoreland Protection Ordinance for filling and grading on slopes of more than 20% in a Shoreland area on property located in the NW ¼, SE ¼, Section 14, Township 20 North, Range 6 East, Lot 21 of Manchester Addition to Lake Camelot at 836 Manchester Court, Town of Rome, Adams County, Wisconsin. Cathy Croke made a motion to grant the Special Exception Permit contingent upon the petitioner obtaining final plan approval from the Adams County Land & Water Conservation Department. Dave Grabarski seconded the motion. Roll Call Vote: 4-Yes. Motion carried. Donald C. & Ellen D. Risley – Special Exception Permit request under Section 5-4.01(A) of the Adams County Shoreland Protection Ordinance for filling and grading on slopes of more than 20% in a Shoreland area on property located in the SE ¼, NE ¼, Section 15, Township 20 North, Range 5 East, Lot 2 of CSM 1963 at 337 Twin Lakes Trail, Town of Rome, Adams County, Wisconsin. Dave Grabarski made a motion to grant the Special Exception Permit with the condition that approval is obtained from the Adams County Land & Water Department. Cathy Croke seconded the motion. Roll Call Vote: 4 – Yes. Motion carried. Zoman Investments, LLC – Special Exception Permit request under Section 5-4.01(C) of the Adams County Shoreland Protection Ordinance for filling and grading of more than two thousand (2,000) square feet on slopes of less than twelve (12) percent in a Shoreland area on property located in the NE ¼, SE ¼, Section 30, Township 17 North, Range 5 East, Lot 25 of Assessor's Plat #2 at 2373 County Road Z, Town of Quincy, Adams County, Wisconsin. Cathy Croke made a motion to grant the Special Exception Permit subject to the property owner continuing to work with the Adams County Land & Water Department. Bob Donner seconded the motion. Roll Call Vote: 4 – Yes. Motion carried. Brian S. & Barbara J. Schleif – Variance request of the Adams County Comprehensive Zoning Ordinance to allow a park model camper that is wider (11'6" wide) than the 8' allowed as defined in Section 2-2.50 Recreational Vehicle on property located in the W ½, W ½, Section 1, Township 16 North, Range 6 East, Lot 1 of CSM 4486 at N2502 8th Avenue, Town of Easton, Adams County, Wisconsin. Dave Grabarski made a motion to grant the Variance with the condition that all the existing skirting be removed. Cathy Croke seconded the motion. Roll Call Vote: 3 – Yes. 1 – No. (Donner) Motion carried.

Minutes: Phil McLaughlin presented the Board with the minutes from the February 17, 2010 Board of Adjustment meeting for their review. Dave Grabarski made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried

ADAMS COUNTY BOARD OF ADJUSTMENT
COMMITTEE MEETING MINUTES
MARCH 17, 2010
PAGE #2

Correspondence: None.

Dave Grabarski made a motion to adjourn until April 21, 2010. Cathy Croke seconded the motion.
All in favor. Motion carried.

ADJOURNED: 11:29 A.M.

Ivan Morrow, Chairman

Ron Jacobson (Vice-Chair)

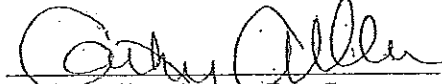
Robert Donner (Alternate)

W. Dale Helm

Catherine Croke, Secretary

Dave Grabarski

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE


Cathy Allen, Recording Secretary

Adams County Board of Supervisor Meeting Minutes
March 16, 2010, 6:00 p.m.

The Adams County Board of Supervisors meeting was called to order by Vice Chairperson Renner at 6:05 p.m.

During the moment of silence the passing of Bev Sebastiani, Al Sebastiani wife was recognized.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #05-Jerry Kotlowski; Dist. #07-Joe Stuchlak; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #11-Gary Hartley; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirslenohr; Dist. #18-Terry James; Dist. #19-Karl Klingforth; Dist. #20-Cynthia Loken. 17 present, 3 Excused. Excused: Dist. #04- Al Sebastiani, Dist. #06-Dean Morgan and Dist. #10-Joanne Sumpter.

Motioned by Babcock/Klingforth to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Loken/Townsend to approve the February 23rd minutes. Motion carried by unanimous voice vote.

Appointments: Motioned by Klingforth/Ward to approve re-appointing Kathy Challoner and Barb Albrecht to the Library Board. Motion carried by unanimous voice vote.

Unfinished Business: None

Reports and Presentations: Motioned by Townsend/Licitar to approve Land Information Annual Report for 2009. Motion carried by unanimous voice. Tyler presented examples of maps and displayed them in the hallway. Motioned by James/Klingforth to approve Register of Deeds Annual Report for 2009. Motion carried by unanimous voice vote. Motioned by Johnson/West to approve Highway Operations Annual Report for 2009. Motioned carried by unanimous voice vote. Administrative Coordinator/Director of Finance gave presentation. Motioned by Ward/Kirslenohr to approve CDBG Local Employment and contracting policy. Motion carried by roll call vote, 17 yes, 3 excused. Excused, Morgan, Sebastiani, and Sumpter. Motioned by Licitar/James to approve Clerk of Courts Annual Report for 2009. Motion carried by unanimous voice vote. Motioned by Hartley/Keckeisen to approve Community Service Program Annual Report for 2009. Motion carried by unanimous voice vote. Daric Smith was excused. Daric Smith will be giving a written report at a later date.

Resolutions:

Res. #09: Motioned by Loken/Klingforth to adopt Res. #09 to approve Adams County Health and Human Services joining on with the Marsh Country Health

Alliance Commission. Motion to adopt Res. #09 carried by roll call vote, 17 yes, 3 excused. Excused: Morgan, Sebastiani, and Sumpter.

Res. #10: Motioned by Kotlowski/Ward to adopt Res. #10 to approve the selling of excess Right-of-Way acquired for Highway purposes. Motion to adopt Res. #10 carried by roll call vote, 17 yes, 3 excused. Excused: Morgan, Sebastiani, and Sumpter.

Res. #11: Motioned by Babcock/Keckeisen to adopt Res. #11 to rescind resolution 1-1999. Motioned by Ward/Klingforth to postpone until next month meeting. Motion to postpone carried by roll call vote, 14 yes, 3 no, 3 excused. Voting no, Keckeisen, Stuchlak, and Townsend. Excused: Morgan, Sebastiani, and Sumpter.

Res. #12: Motioned by Hartley/Licitar to adopt Res. #12 to approve petitioning the Secretary of the Wisconsin department of Transportation for Airport Improvement Aid for development/improvement of Adams County Legion Field, Adams County, Wisconsin. Motion to adopt Res. #12 carried by roll call vote, 17 yes, 3 excused. Excused: Morgan, Sebastiani, and Sumpter

Res. #13: Motioned by Keckeisen/Klingforth to adopt Res. #13 to approve transferring \$10,483.92 from General Fund to Parks Department for the Castle Rock Park Riprap Project, by revising the 2010 County adopted budget. Motioned by Ward/West to amend Res. #13 by striking lines 31 and 32; ~~WHEREAS: The Land and Water Conservation Department 2009 budget has unspent levy dollars that will close to the general fund.~~ Motion to amend carried by roll call vote, 17 yes, 3 excused. Excused: Morgan, Sebastiani, and Sumpter. Motion to adopt amended Res. #13 carried by roll call vote, 16 yes, 1 no, 3 excused. Voting no, Kotlowski. Excused: Morgan, Sebastiani, and Sumpter.

Res. #14: Motioned by Keckeisen/Klingforth to adopt Res. #14 to pursue and consummate Industrial Development Revenue Bond financing on behalf of Adams-Columbia Electric Cooperative. Motioned by Ward/Kirschenlohr to amend Res. #14 to correct the title to read, "Resolution to approve Industrial Development Revenue Bond financing on behalf of Adams-Columbia Electric Cooperative," and to correct the spelling of the word synopsis to "synopsis". Motion to amend Res #14 carried by roll call vote, 16 yes, 1 abstaining, 3 excused. Abstaining, West. Excused: Morgan, Sebastiani, and Sumpter. Motion to adopt amended Res. #14 carried by roll call vote, 16 yes, 1 abstaining, 3 excused. Abstaining: West. Excused: Morgan, Sebastiani, and Sumpter.

Res. #15: Motioned by Ward/Hartley to adopt Res. #15 to approve waiver of Section 66.1103 (11)(b)1. in connection with an Industrial Development Revenue Bond financing on behalf of Adams Columbia Electric Cooperative. Motioned by Ward/Klingforth to amend Res. #15 to correct the title to read, " Resolution relating to waiver of section 66.1103(11)(B)1. in connection with an Industrial Development Revenue Bond financing on behalf of Adams-Columbia Electric Cooperative," and to correct the spelling of the word synopsis to "synopsis." Motion to amend Res. #15 carried by roll call vote, 16 yes, 1 abstaining, 3

excused. Abstaining: West. Excused: Morgan, Sebastiani, and Sumpter. Motion to adopt amended Res. #15 carried by roll call vote, 16 yes, 1 abstaining, 3 excused. Abstaining: West. Excused: Morgan, Sebastiani, and Sumpter.

Recess: Motioned by West/Kirsenlohr to recess at 7:15 p.m. Motion carried unanimous voice vote.

Reconvene: Called back to order by Vice Chairman Renner at 7:25 p.m. Roll call, 17 present, 3 excused. Excused: Morgan, Sebastiani, and Sumpter.

Ordinances:

Ord. #02: Motioned by Stuchlak/Townsend to enact Ord. #02 Nonmetallic mining reclamation. Motion to enact Ord. #02 carried by roll call vote, 17 yes, 3 excused. Excused: Morgan, Sebastiani, and Sumpter.

Denials: None

Petitions: None

Claims were read. Motioned by Babcock/West to approve claims as submitted. Motion carried by roll call vote, 16 yes, 1 no, 3 excused. Voting no, Keckeisen. Excused: Morgan, Sebastiani, and Sumpter.

Motioned by Ward/Hartley to approve per diem and mileage as submitted. Motion carried by unanimous voice vote.

Motioned by Johnson/Townsend to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting dates:

- April 20th, at 9:30 a.m. Reorganization meeting, and tentative meeting date of April 30th at 9:30 a.m.

Motioned by West/Ward to adjourn at 7:40 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

Minutes of Executive Committee Meeting
March 8, 2010 – 9:00 a.m.
Room A-260

Meeting called to order by Chairman Al Sebastiani at 9:00 a.m. The meeting was properly announced for Room A-231. The meeting location was changed to Room A-260 upon request of the Planning & Development Committee.

Members present: Al Sebastiani, David Renner, Cindy Loken, Beverly Ward and Diane England. Members excused: None.

Others present were: Barbara Petkovsek, Administrative Coordinator/Director of Finance; Jack Albert, Corporation Counsel; Marcia Kaye, Personnel Director; and Diane Heider, Legal Assistant, recording secretary.

Motion by Dave Renner, seconded by Cindy Loken, to approve the agenda. Motion carried by unanimous vote.

Motion by Diane England, seconded by Cindy Loken, to approve the Minutes of Executive Meeting of February 8, 2010. Motion carried by unanimous vote.

No public participation or correspondence.

Discussion was held regarding imputed interest for health insurance coverage for dependents age 17 and older. Imputed interest is a form of taxable income for the employee. The fair market value of said imputed interest may be calculated as follows:

Total family premium
3.121 family members

Example:
$$\frac{\text{Total monthly family premium}}{\text{Members per family}} = \frac{\$1,709.95}{3.121} = \$548.88 \text{ FMV per child per month}$$

Therefore, employees who elect to insure dependents 17 and older should have additional income taxes withheld from their paycheck. **Motion by Ward, seconded by Loken to approve this valuation method of imputed interest for health insurance, and to withholding income taxes thereon. Motion carried by unanimous vote.**

Discussion was held on "An Ordinance Instituting a Medical Examiner System, Abolishing the Elective Office of Coroner, and Appointing the Columbia County Medical Examiner to Perform the Statutory Duties of Medical Examiner." Angela Hinze, Medical Examiner for Columbia County, appeared by telephone conference at 9:30 a.m. to discuss at length the draft Intergovernmental Agreement language and fee structure. **Motion by Ward, seconded by Loken, for Corporation Counsel and Columbia County to prepare a final draft Intergovernmental Agreement for consideration at next month's Executive Committee Meeting. Motion carried by unanimous vote.**

11:03 – 11:15 Recess.

11:16 Barb Petkovsek presented the Administrative Coordinator/Director of Finance monthly financial report including health insurance wellness study, roof repairs needed at Health & Human Services and the Community Center buildings, Veterans Administration accessibility and confidentiality issues, and concerns regarding the Health & Human Services Department reception area layout. Student Government Day is April 28, 2010. Discussion was held regarding a youth representative on County Board, and the status of the Teen Court project. Discussion was held regarding Communications Project and storage of mobile Command Post. Also, a student is currently working at the GIS Department for the experience.

11:30 Jack Albert gave the Corporation Counsel monthly financial report. Albert reported the status the Medical Examiner Resolution and Intergovernmental Agreement, and the NR115 Shoreland Protection Ordinance. A Memorandum of Understanding was entered into with Highway Local 323. There is one personnel matter of a closed session nature. The County will not seek monetary reimbursement for Kolb case expenses, as settlement was made in exchange for full control of the animals. The Hutchinson brown fields grant was submitted to the DNR for signature, and the Hutchinson Tax Foreclosure hearing will be held in May.

11:37 Marcia Kaye gave the Personnel Director report including discussions with the Unions regarding furlough days; status of unemployment cases; status of union grievances; status of employee recruitment; OSHA webcast training; status of Worker's Compensation claims; and FMLA matters. An intern is working a limited number of hours in Kaye's office on non-confidential matters for work experience.

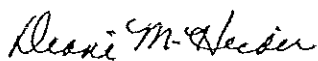
Motion by Loken, seconded by England, to approve vouchers. Motion carried by unanimous vote.

New action items for next meeting: Discuss and/or act on Medical Examiner Resolution and Intergovernmental Agreement.

Motion by Loken, seconded by Ward, to set next Executive meeting date of April 12, 2010 at 9:00 a.m. Motion carried by unanimous vote. Ward requested to be excused from the next meeting.

12:05 p.m. Motion by Loken, seconded by Ward to adjourn. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider, Legal Assistant
Recording Secretary

ADAMS COUNTY HUMANE SOCIETY BOARD OF DIRECTORS
Minutes of the Board Meeting
March 11, 2010

Adams-Columbia Electric Cooperative – 4:45 pm

President Brenda Merkle called the regular meeting of the ACHS Board of Directors to order at 4:49 pm. The meeting was held at ACEC.

Those in attendance: Brenda Merkle, Christopher Kulke, Mary Anne Keul, Carol Berry and Patrick Gutterman. At 5:24 pm Christopher Kulke arrived.

Guests: Christina Ackerman.

Approval of Minutes: The minutes of 02/04/10 were approved by motion from Mary Anne, seconded by Patrick including the following amendments:

Manager's Report: The January Manager's Report was reviewed. Christina indicated that seven ~~five~~ guinea pigs have been donated to two area schools as classroom pets. In addition, the ferret, one cat and eight ~~ten~~ dogs and 43 ~~42~~ rabbits have been adopted.

Securing Windows with Safety Features in Front Office. Regarding the recent break-in, the camera and motion detectors had been working, but why was it not working during the robbery? Possibly the breaker was out. But then it when on again later. Patrick offered to do some checking into the cost of having glass breakage security installed- ~~and to see if he could find out what happened to the motion detectors~~

Treasurer's Report: The February treasurer's report was reviewed (see attached). Mary Anne questioned the raise in the garbage pickup costs. Brenda will ask Linda if she knows why. The report was accepted as presented.

Manager's Report: The February Manager's Report was reviewed.

- Christina reported that the ACO had brought in a very aggressive bite case just before she had gone on vacation. Since bite cases cost more than strays, Christina told the Vet to bill ACO.
- Christina brought in a report from the Adams County Sheriff's Department regarding the Kolb Case /County Board Meeting on March 3, 2010. Board members serving on the Contract Committee are working on a contract to implement with the County.

OLD BUSINESS

Electricity Spike in Quarantine and Isolation Rooms: Patrick reported that electricity spikes are common in any building during a normal cycle. Heating and cooling systems are designed to work most efficiently when all doors and vents are open.

- Since the Quarantine and Isolation rooms have their doors closed efficiency is lost and those rooms stay either much colder or much warmer than wanted. Patrick suggested that those doors be left open all of the time but Christina said that would endanger the other animals if one was possibly infectious. Christina reported that she does leave those doors open when the rooms are not needed by the animals. HEPA Filters were another possibility but much too expensive.
- Patrick also mentioned that the old lighting fixtures are quite possibly adding to the heating and cooling costs by as much as 10-20%. It is recommended to upgrade from our current T8 Florescent lighting to T4 Florescent lighting. Starting with the lights that are turned on the most and the oldest in the building. Mary Anne will get quotes for this.
- The building is built out of non insulated block walls and it was suggested that we consider insulating the building. Patrick reported that it is fairly easy to insulate from the outside of the building and that ACEC could help. Patrick thought he could get most of the materials donated through his connections but ACHS would still have to pay for labor to do the work.

Security Camera: Glass breakage security locks have been purchased for the three large windows at a cost of \$130 each, with free installation.

Insurance:

- Mary Anne presented a bid for auto coverage. This bid was accepted and will go into effect as soon as possible.
- Mary Anne is still working on a quote for insurance for the building and some of our large fund raising events.
- Workman's Comp Insurance will remain the same since it is audited yearly

NEW BUSINESS

Break In: Linda and Mary Anne got information from court regarding how ACHS wants to be notified. Linda will let them know that we only want notification of outcome and a claim form for restitution.

Staffing:

- Cory has started working the day shift in his other job. He will be put on an on-call basis only from now on.
- Daniel will be here until the end of May.
- The applications for an assistant manager are being reviewed and Christina will contact some of the possibilities for interviews.
- Huber availability plays a role in how many people need to be working.
- Each board member is to review the current job application form to suggest additions or deletions.

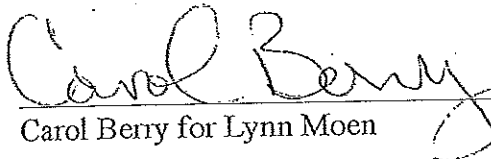
Spring clean up: Sunday May 2, 2010 from 9 am until done.

Adjourn: Motion made by Patrick and seconded by Christopher to adjourn at 6:31 pm. Motion carried.

Next BOD Meeting: April 8, 2010 at 4:45 pm at ACEC.

Next Fresh Ideas Committee Meeting: April 20, 2010 at 4:15 pm at the Community Center.

Approved by:

 4-8-10
Carol Berry for Lynn Moen Date

Adams County Humane Society
1982 11th Avenue, P.O. Box 375
Friendship, WI 53934

Monthly Report 2010

Total number of animals to state this month of March is 49

Total number of animals that came in is: 265.

	<u>Total</u>	<u>Dogs</u>	<u>Cats</u>
ACO,	17	11	6
Strays	17	7	10
Surrender	6	4	2
Transfers	9	9	0
Adopted	16	11	5
Redeemed	4	3	1
Euthanized	3	1	2
Passed Away	0	0	0
Went to Rescue	4	1	3
ACO Adopted	4	4	0
ACO Redeemed	3	3	0
ACO Euthanized	9	4	5
ACO Passed Away	0	0	0
ACO Went to Rescue	3	0	3
In House	53	21	32

Expenses

HR	
Payroll	4,182.56
Federal Payroll Tax	957.99
State Payroll Tax	
Tax/Payroll Prep	29.95
Utilities	
Adams Cty Solid Waste	61.5
ACEC - Electric	452.30
ACEC- Security	19.95
Telephone	138.02
We Energies	674.05
Website	12.95
ACHS Building	
Bldg Maintenance	24.47
Postage/Office Supplies	344.06
Animals	
Veterinarian.	1,886
Animal Equipment	383.37
Animal Medical	
Insurance	
Capital Indem (Comm)	
Capital Indem (W/C)	116.68
Progressive Ins (Van - 6 mos)	
Other Expenses	
Legal Expenses	1,438
Seminar, Help wanted Ad	120
Van Maintenance & Repairs, Gas	79.1
Miscellaneous	75
Refund of Deposit Spay/Neuter	170
Total:	10,996.18

Townships animals came from

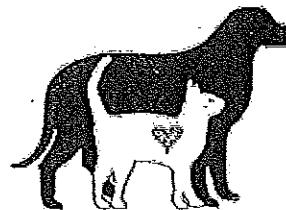
Adams City Limits:	8
Big Flats:	0
Colburn:	0
Dell Prairie:	0
Easton:	1
Friendship Limits:	3
Jackson:	2
Leola:	0
Lincoln:	0
Monroe Center:	0
New Chester:	1
New Haven:	0
Preston:	15
Quincy:	0
Richfield:	0
Shelter Yard:	1
Strongs Prairie	0
Springville:	0
Town of Adams:	3
Rome:	5
Transfers MADACC:	9
Minasota:	1

Total: 49

Income

Donations:	2,438.47
Adams County:	9,689.41
Adoptions:	1,342.50
Surrenders:	95
Redemptions:	150
Bite Cases:	0
Memberships:	25
Refund:	0

Total: 13,740.38



Land Information
Minutes for January 21, 2010 - 2:30 PM
Courthouse Conference Room A260

Chairman Al Sebastiani called the meeting to order. The meeting was properly announced

Roll Call: Al Sebastiani, Jodi Helgeson, Sue Theisen, Rich Huck, Barb Pefkovsek, Dawn McGhee, Cindy Phillippi, Jane Gervais, Ron Chamberlain, Mary Ann Bays, Matthew Bremer and Tyler Grosshuesch.

Motion by Ron, seconded by Mary Ann to approve the agenda. Motion carried unanimously.

Motion by Mary Ann, seconded by Tyler to approve minutes. Motion carried unanimously

Tyler Grosshuesch gave update on office activities. He is working printing tax maps, Spillman updates, web map maintenance, Verizon updates. There is minimal activity with data and map sales. He also attended the Central Wisconsin GIS User Group meeting. He is working on developing and coordinating projects for a student intern such as working on the UWEX wells project. The 4-H leaders have approached regarding data for the plat book. He is also currently working with various departments on mapping projects. He also met with Todd Halvorson at MSA this morning and received information regarding future costs if we decide to host our own web services inhouse.

The annual report to the county board will be in March instead of February since county board was moved. Jodi gave report to committee regarding payment to county for resolution 104-2001 (\$19,210.00).

Jodi gave update on 2010 Flight Project. Contract was approved through Planning and Development Committee. Ron made suggestion to add the following under Article 4 4.2 – "Any additional work not previously identified under this contract shall be performed time and materials subject to the attached schedule of rates." Jodi will forward language onto Ayres and also again to Corporation Counsel. Also, the word "Lump" will be removed from article 5 5.1 and be replaced with the word "Total".

No roundtable discussion was held.

Motion by Ron seconded by Jodi to adjourn
Meeting was adjourned at 3:00 PM

Respectfully submitted,
Jodi Helgeson-Acting Secretary

Adams County Local Emergency Planning (LEPC) Committee (AMENDED**)**

Tuesday, February 16, 2010

9:00 a.m. – Community Center Building, Conf. Rm. 103

A meeting of the Adams County Local Emergency Planning Committee (LEPC) was held on Tuesday, February 16, 2010, in Conference Room 103 at the Adams County Community Center. Chair Dean Morgan called the meeting to order at 9:00 a.m. The meeting was properly announced.

Roll call of members present: Dean Morgan, Chair and County Board Representative, Florence Johnson, Vice-Chair and County Board Representative; Scott Switzer, Moundview Memorial Hospital; Ron Chamberlain, Highway Commissioner; Isolina Jackson, WDKM Radio; Linda McFarlin, Public Health; John Frantz, Rome Fire Department and Dave Carlson, representing Adams County Sheriff's Department. Also present: Gervase Thompson, Juneau County Emergency Management Director; Jane Gervais, Adams County Emergency Management Director; and Nick Segina, WDKM Radio.

Motion by Chamberlain/McFarlin to approve the agenda. Motion carried.

Motion by Frantz/Johnson to approve the minutes of August 10, 2009. Motion carried.

Juneau County Hazmat Team, discuss and take action as needed. Gervase Thompson, Juneau County Emergency Management Director, discussed the contract requires seven certified Hazmat Team Members. We currently need five to implement the contract. Discussion was held to contact outlying County fire departments. If no interest expressed, contact Oxford Federal Correctional Institution and possibly advertise in local paper.

2010 EPCRA Computer and Equipment Grant Status. Gervase Thompson, Juneau County Emergency Management Director, discussed equipment purchased for the Team with the 2009 grant monies. Juneau County applied for a 2010 grant, \$10,000 for Adams and \$10,000 for Juneau. If awarded, the intent is to purchase a trailer for the Hazmat Team.

Procedures for Review of Hazmat Response Expenditures. Gervase Thompson discussed the claims for the Hazmat Team will go through Juneau County for approval and all bills will go back to the spiller. **Motion by Johnson/Frantz to approve the current Adams County LEPC Policy & Procedures for the Handling of Reimbursement Claims. Motion carried.**

LEPC Bylaws, review of and any recommendations. **Motion by McFarlin/Johnson to change the quorum to five members present of the Local Emergency Planning Committee. Motion failed** due to lack of a two-thirds vote, according to the Bylaws. Johnson made the recommendation to change the quorum to five at the next meeting. ****Motion by Johnson/Frantz to approve the current LEPC Bylaws. Motion carried.****

LEPC Meeting Minutes (AMENDED)

February 16, 2010

Page Two

LEPC Membership, review and recommendation for appointment. Motion by Chamberlain/Frantz that the LEPC recommends the Public Safety & Judiciary Committee forward to the County Board the following for appointment to the LEPC: Jane Gervais, Emergency Management Director (replacing Jane Grabarski) and Nancy Sorensen, Times-Reporter (replacing Marcia Kaye). **Motion carried.**

LEPC Compliance Inspector, Designation of State. Motion by Johnson/Chamberlain to designate the State of Wisconsin as the Compliance Inspector for Adams County LEPC. **Motion carried.**

Adams County Strategic Plan, update of. Gervais discussed the proposed changes necessary to update the Adams Countywide Strategic Plan that develops policies and procedures for responding to hazardous materials incidents and/or incidents. Tier II reports for 2009 from facilities with extremely hazardous chemicals or other hazardous materials are due by March 1 and will be incorporated into our plan when received in the office.

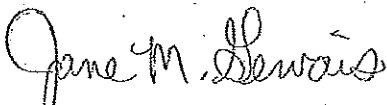
Currently, there are three EPCRA Offsite Plans completed for three facilities: Smurfit-Stone, Grande Custom Ingredients and Level 3 Communications. The remaining three are due for updates prior to September 30, 2010, to meet state guidelines.

Public Input. No public input.

The next meeting date of this committee will be Monday, August 9, 2010, at 9:30 a.m.

Motion by Chamberlain/Frantz to adjourn at 9:25 a.m. Motion carried.

Respectfully submitted,



Jane M. Gervais
Recording Secretary
Adams County Emergency Management Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

**Adams County Library
Board Minutes
3/22/10**

The meeting was called to order by President Nelson at 1:02 p.m. Present were Nelson, Heideman, Director Calef, Townsend, Renner, Kreten, Challoner and Albrecht.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda as disseminated was made by Heideman, 2nd by Kreten, and carried unanimously.

Public input was invited. There was no input.

Motion to approve the minutes of the February meeting after amending to note Challoner as excused was made by Heideman, 2nd by Renner and carried unanimously. (Amended February Minutes attached)

The monthly bills were reviewed and initialed.

Motion to approve the Financial Report for March as mailed was made by Nelson, 2nd by Challoner and carried unanimously.

Communications & Reports:

Calef will cover in the Director's Report

South Central Library System report:

Townsend reported that settling into the new headquarters is going well and that there were 26 applicants for the SCLS Director's position.

Director's Report:

- A. Circulation for February was 10,066 compared to 8,956 last year!
- B. The staffing situation remains a major concern. The person that we hoped to add to the call-in list (who had library experience) has accepted a job in Green Bay. Calef has arranged a meeting with Barb Petkovsek and Marcia Kaye (Personnel Director) to discuss the situation. Just as an example, about a month ago we had 4 people off for nearly a week. Two were sick, another had her mother in intensive care, and one was away. The past several months have seen some staff exceed 85 hours per month and this will continue to happen if we do not get more help.
- C. The SCLS Delivery Committee met March 1st (minutes enclosed). However, the startling revelation gleaned, almost by accident, is that Lester Library in Rome does NOT pay for delivery. (The Adams County Library has been covering the costs.) Bruce Smith (Head of Delivery for SCLS) has provided information (enclosed) should we wish to approach Rome about picking up their share of the costs. Discussion was held. Calef will check with SCLS concerning the procedure for requesting Rome's assistance in covering delivery costs.

- D. The Administrative Council met March 18th (no minutes available). However, one positive development from the Cost Sharing Sub-committee is to have costs for the ILS (LINK) the same for 2011 as for 2010.
- E. Barb Albrecht and Kathy Challoner have been re-appointed to the Library Board.

Chocolate Affair Report:

Heideman reported that the total profit for the Friends of the Library was \$2799, about \$400 less than last year. Thrivent Financial will be donating matching funds of \$500!

Maintenance Concerns:

The big window blinds have been repaired! All drawers are fixed and back in place by the front desk! Blinds in the Reading Room need some work.

Motion to remove the blinds in the Reading Room was made by Challoner, 2nd by Townsend, and carried unanimously. Heideman and Albrecht will research the project.

Library/Community Center Sign:

Three possible sign designs for the Community Center were reviewed and discussed. All were from the same company. They ranged in price from \$1,200-\$10,000. Townsend will discuss possible cost sharing with Aging and UW Extension.

National Library Week:

Appreciation will be shown to the hard working library staff members during National Library Week and the information will be reported in the newspaper. A flower arrangement for the library and corsages for the women and appropriate individual gifts for the men will be obtained by Challoner for the start of National Library Week April 11th. Nelson will contact the newspaper to make arrangements for coverage.

Review Materials and Internet Policies:

Changes were made to page 3 of the Acceptable Internet Use Policy. The Wireless Hotspot Policy was reviewed and discussed with no changes made. The Materials Use Policy was reviewed and discussed with no changes made.

Motion to accept the Internet Use Policy as amended with inclusion of the Wireless Hotspot Policy as it stands was made by Heideman, 2nd by Townsend and carried unanimously.

Motion to accept the Materials Use Policy as it stands was made by Nelson, 2nd by Heideman and carried unanimously.

Identify possible upcoming items for future meetings:

- A. Possibilities for the front book drop
- B. Community Center Sign
- C. Delivery to the Lester Library
- D. Library Scrapbook

The meeting was adjourned at 2:00 p.m.

The next meeting will be held Monday, April 26, 2010, at 1:00 p.m. at the Adams County Library.

Respectfully submitted by Barb Albrecht, Secretary

MARCH 2010 DIRECTOR'S REPORT

[illegible]

MARCH 2010 CASH INCOME REPORT

DATE	FINES	BK SALE	LIB CARDS	PASS THRU\$ (NON-INCOME)	FEES (fax, postage etc)	LOST/DMG	DONATIONS (or GRANT)	COPIES	TOTAL
1	16.40	0.50			12.50			18.50	47.90
2	5.80	1.75					0.90	22.25	30.70
3	14.70				1.00		0.01	26.75	42.46
4	7.55				7.00		0.75	14.75	30.05
5	24.30	1.00				27.00		28.75	81.05
6	10.90	1.00						8.75	20.65
7	0.00							0.00	0.00
8	17.80		2.00		9.00			19.25	48.05
9	7.00	6.50			5.00		0.25	25.25	44.00
10	9.95	1.50				1.00	0.75	20.50	33.70
11	20.50	0.30			4.00			12.75	37.55
12	22.90	1.00			7.00	17.00	1.60	30.00	79.50
13	18.80		2.00					12.00	32.80
14	0.00							0.00	0.00
15	5.80	1.00	2.00			43.00	0.15	32.05	84.00
16	11.80	1.00			7.00	28.00	0.90	41.75	90.45
17	14.85							19.00	33.85
18	9.60							14.60	24.20
19	43.05	12.00	2.00	-40.00	39.00	37.00		18.20	111.25
20	6.80	1.50			2.00			17.50	27.80
21	0.00							0.00	0.00
22	8.30				2.50	30.00	4.00	12.00	56.80
23	38.60	1.00			3.00		2.05	27.75	72.40
24	2.20		2.00		2.25		52.49	23.00	81.94
25	11.15				2.00		0.25	9.35	22.75
26	2.00	2.50					0.25	8.25	13.00
27	16.60							3.25	19.85
28	0.00							0.00	0.00
29	0.20	0.50			14.00			10.75	25.45
30	7.80				11.00		0.15	31.25	50.20
31	4.40	7.00	2.00		2.25	2.00	2.00	10.00	29.65
TOTAL	359.75	40.05	12.00	-40.00	130.50	185.00	66.50	518.20	1272.00

MARCH 2010 CASH INCOME REPORT

[illegible]

**Adams County Library
Board Minutes
SPECIAL MEETING
4/08/10**

The meeting was called to order by President Nelson at 1:00 p.m. Present were Nelson, Heideman, Director Calef, Townsend, Renner, and Albrecht. Kreten and Challoner were excused.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Renner, 2nd by Townsend and carried unanimously.

Public input was invited. There was no input.

The meeting was called due to the great increase in circulation and the consequent increase in staffing demands. Some staff are working over the 85 hours limited by the county due to these demands. Director Calef and President Nelson met with the County Administrator and Marcia Kaye to discuss the staffing situation and to request 2 additional part-time staff members. One part-time person would work for the rest of this year and an additional person would be added next year. Calef and Nelson were informed there was no money in the Adams County budget to cover any additional staff.

Townsend had contacted the South Central Library System to discuss possible solutions to the staffing needs at the library. She relayed their suggestions.

Discussion concerned a variety of possible solutions including adding volunteers, asking Community Services for more workers, contacting Experience Works for a possible worker, considering an automated check-in/check-out system, and cutting library hours. Volunteers are wonderful; however, they are not consistent and are not experienced in all aspects needed. Community Service people also lack training and are only around as long as their service requirement. Experience Works will be contacted for anyone with computer experience. There is a forum in Madison on Tuesday, April 13th concerning the automated checking system. The cost of the system would have to be compared to the benefits. The possibility of closing the Adams County Library for one day per week will be researched and discussed at the regular April meeting on the 26th.

Townsend will attend the regular South Central Board meeting later this month to discuss our concerns and possible solutions.

Calef will attend the County Board Executive Committee meeting to discuss our concerns and possible solutions.

Adjourned at 1:43 p.m.

Respectfully submitted by Barb Albrecht

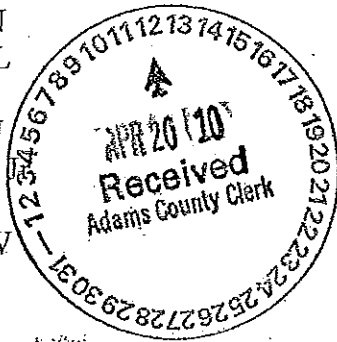
NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION

January 27, 2010

ROLL CALL

MEMBERS PRESENT:

MARILYN BHEND
GEORGE BORNEMANN
FRED CAMACHO
BOB EGAN
TOM HAFFERMAN
ERHARD HUETTL
RON JACOBSON
DONALD KRAHN
JIMMY LANDRU,
GLEN LICITAR
ROBERT LUSSOW
CRAIG McEWEN
PAUL MILLAN
BETTYE NALL
RON NYE
WILBUR PETROSKEY
THOMAS RICK
EDMUND WAFLE
THOMAS RUDOLPH
PAUL SCHUMAN
RALPH SITZBERGER
DOUG WILLIAMS



STAFF PRESENT:

ANDREW FAUST
DENNIS LAWRENCE
BERNIE LEWIS

GUESTS PRESENT:

BRYCE LUCHTERHAND, Governor
Doyle's Northern Office Director

MARJORIE BUNCE, Senator Kohl's
Regional Representative

JUDY KARPFF, Langlade County
Supervisor

HOWARD VEREGIN, Wisconsin State
Cartographer

MEMBERS NOT PRESENT:

MAURICE MATHEWS

5.2 EXECUTIVE COMMITTEE REPORT:

MS. NALL reported that the Executive Committee reviewed the NCWRPC Work Plan for 2010. She stated that the Committee gave approval for the purchase of a new copier. MS. NALL said that the auditors were due at the end of January to complete the 2009 audit, which would be presented at the next Commission Meeting. She also stated that the Executive Committee found the financial report was very good.

MR. HAFERMAN made a motion to approve the Executive Committee Report and MR. NYE seconded this motion. Motion carried.

5.3 2010 NCWRPC WORK PROGRAM:

MR. LAWRENCE reviewed the 2010 Work Program and highlighted various areas in the five program areas. He stated that the Economic Development Programs are funded through EDA Grants, and presently staff was working on the Adams-Juneau Flood Plan as well as other projects. He said that the Regional Initiative Brownfield Assessment grant is still pending. MR. LAWRENCE reported that the Geographic Informational Systems (GIS) Program provides support for planning processes in the works. He stated that under the Intergovernmental Coordination (IGOV) program OJA Grants were received for the Long-Term Power Outage and Interoperability Coordinator projects. Under the Land Use Program staff had completed 70 Comprehensive Plans and was in the process of completing several others. Staff was also working with the DNR on Wildfire Protection Plans and a Joint Land Use Study for Volk Field in Juneau County. Staff also continues to work on the Safe Routes to School projects in Wisconsin Rapids and Antigo as well as the Regional Walking/Bicycling Plan.

A motion was made by MR. LICITAR to approve the 2010 Work Program and MR. COMACHO seconded this motion. All were in favor.

5.4 AWRPC CAPITAL DAY UPDATE & INITIATIVES:

MR. LAWRENCE presented a handout from the AWRPC Day at the Capitol held in November, and stated that it was important to contact legislators to inform them of who we are and what we do for our regions. This handout included a map that provided information showing the Wisconsin Senate/Assembly Districts and the RPC's that represent the counties for each district. He stated that all but five counties are represented by RPC's in the State. MR. LAWRENCE said that AWRPC is a statewide organization comprised of all nine of the Regional Planning Commissions, and one of the goals is to secure funding from the State for programs provided by the RPCs

PLANNING & DEVELOPMENT COMMITTEE MEETING

DATE: March 8, 2010

TIME: 9:00 a.m.

PLACE: Room A260

Present: All members were present.

Not Approved

Call to Order: Chair Licitar called the meeting to order at 9:03 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Sumpter and seconded by Breene to approve the agenda. Motion passed unanimously.

Approval of Minutes: Motion by Stuchlak, seconded by Sumpter to approve the minutes from the February 8, 2010 Planning and Development Committee meeting. Motion passed unanimously.

Public Participation: Chair Licitar stated that he would take public participation as needed, allowing each participant three minutes.

Petenwell and Castle Rock Stewards (PACRS): Ron Van Haden, Vice President of PACRS, distributed information about their organization. Van Haden distributed pictures showing the algae problem in the lakes and asked the committee to support their efforts by providing money needed to apply for a grant to do an Economic Impact Study. Ron, on behalf of the PACRS, requested Adams County apply for and administer a WDNR Lake Management Grant and provide \$3,000 for matching the grant. Motion by Keckeisen, seconded by Bork that, through resolution, a request for \$3,000 from Land & Water Conservation Dept. be made to obtain \$10,000 through a DNR Lake Management Grant for an Economic Impact Study to go to the full County board. Motion passed unanimously.

Easton Update: Bremer informed the committee that construction is on hold due to weather. Once the weather changes favorably they will plant the embankment with seed and install the gates. He estimates completion in 2 to 3 weeks after they start.

Shermalot Ski Team: Representatives from the Shermalot Ski Team distributed information and offered a slide show presentation about their organization. They expressed concern about not being allowed to use the dam area for their show site. They contested that there was no concrete proof that their boats are doing damage to the dam. Keckeisen stated that "we can't ignore recommendations from an engineering firm that builds dams for a living." Chris Goodman, Ayres Associates, explained that their recommendation to move the ski team away from the dam was to preserve the integrity of the dam.

Motion by Keckeisen, seconded by Licitar at 10:40 a.m. to take a short recess. Motion passed unanimously.

Meeting called to order by Chair Licitar at 10:53 a.m.

After much discussion, motion was made by James, seconded by Stuchlak to allow the ski team to perform where they are for one more year. In that year, LWCD is to complete the seepage

study and get the water monitors working properly. Roll call vote: Keckeisen – No; Bork – No; Breene – No; Licitar – Yes; James – Yes; Sumpter – No; Stuchlak – Yes. Motion denied.

Doug Wenzlaff, Shermalot Ski Team, asked what was next and Sumpter recommended they should work with Bremer to find another location on the lake. Murphy reminded the Committee that the current agreement will need to be cancelled. Sumpter suggested they waited until next month's meeting in case the ski team finds a new location. Murphy also stated another option is the town or Tri-Lakes Management District take ownership of the dam. Fran Dehmloff (audience participant) suggested the committee check with the insurance company to see where we stand since we have been given this recommendation by the engineer.

Motion by Sumpter, seconded by Stuchlak to deviate from the agenda and go to items H, I, J and K next. Motion passed unanimously

Wildlife Abatement and Claims Program: Barry Benson, APHIS, requested that three claims be denied. Motion to deny the three claims made by Stuchlak, seconded by James. Motion passed unanimously.

WDNR Report: No report

NRCS: Michelle Kominsky reported that \$34,847 has been approved for Adams County for cropland practices.

USDA Farms Services Agency: Bork reported on normal FSA activities occurring.

Motion by Stuchlak, seconded by Sumpter to deviated from the agenda and go to item P. Motion passed unanimously.

Martz Animal Waste Storage System: Earl Martz presented information on the reasons for the cost overruns for the manure pit that was put on their property in the Fall of 2008.

Motion by Stuchlak, seconded by Sumpter to return to item D on the agenda. Motion passed unanimously.

Non-Metallic Mines Reclamation Ordinance: Bremer presented the revised ordinance. Motion made by Keckeisen, seconded by Stuchlak to move the Adams County Non-Metallic Mines Reclamation Ordinance with Addendum A to the County Board level with a public hearing. Motion passed unanimously.

Motion made by Sumpter, seconded by Stuchlak to deviate to Item L on the agenda. Motion passed unanimously.

Cost-sharing contracts and /or grant applications: Fran Dehmloff asked where the money for Castle Rock's shoreline work would come from. Petovsek joined the discussion and suggested they use a County Board resolution to take the cost share (\$10,483) out of levy dollars from LWCD account rather than sending those dollars back to general fund. Motion by Keckeisen, seconded by Stuchlak that Chris Murphy draw up a resolution to take left-over money from 2009 and use it for cost sharing to repair the shoreline at Castle Rock Lake. Motion passed unanimously.

Hammerly Manure Storage System: Sibilsky reported the final design is nearly complete.

Big Stream Restoration Project: Murphy reported that he had met with the landowners and boundaries are established. The next step is to ask the county to pay for the county surveyor to establish boundaries and draw up the agreement.

Stream Monitoring Equipment: Murphy asked the Board if six additional stream monitoring kits could be purchased for \$8,779.62. Motion made by James, seconded by Bork to approve purchase of six additional kits for stream monitoring. Motion passed unanimously.

Communications:

- Murphy reviewed the communications presented in the committee packet.
- Keckeisen suggested a board member attend the WAL conference in Green Bay.
- Murphy informed the committee about communications with the DNR concerning the Shoreline Protection ordinance and NR115.

Keckeisen was excused at 12:55 p.m.

Financial Report: February 2010 and final 2009 year-end financial reports were distributed.

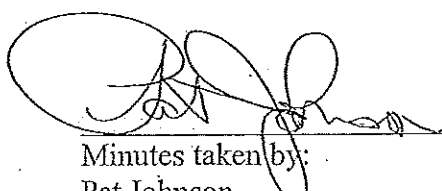
Items for April P & D Committee Meeting: Shermalot Ski Team

Motion by James, seconded by Stuchlak to adjourn at 1:20 p.m. Motion passed unanimously.

Next meeting:

Regular Meeting – Monday, April 12, 2010 at 9:00 a.m.

Submitted by:
Glenn Licitar
Planning & Development Committee Chair



Minutes taken by:
Pat Johnson
Conservation Clerk

ADAMS COUNTY
PLANNING & DEVELOPMENT COMMITTEE
MEETING MINUTES: April 7, 2010
Room A260

Vice-Chair Joanne Sumpter called the Adams County Planning & Development Committee meeting to order at 9:00 A.M. The following members were present: Terry James, Secretary; Sylvia Breene, Kevin Bork, and Joe Stuchlak with Karl Klingforth representing Glenn Licitar. Others present were: Phil McLaughlin, Zoning Administrator; Greg Rhinehart, County Surveyor and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Vice-Chair Sumpter explained the Public Hearing process and requested roll call.

Terry James made a motion to approve the Agenda as presented. Karl Klingforth seconded the motion. All in favor. Motion carried.

Mike Keckeisen joined the meeting at 9:05 A.M.

Public Hearings: Mitch Investment Co. Inc. – Modification request under Section 4.62 of the Adams County Land Division Ordinance to allow an easement as the means of access on property located in the N ½, W ½ NW ¼, Section 18, Township 20 North, Range 7 East, Town of Leola, Adams County, Wisconsin. Karl Klingforth made a motion to grant the Modification Permit contingent upon receiving approval from the Highway Commissioner and correct verbiage for lot numbers on Certified Survey Map and easement to be recorded. Mike Keckeisen seconded the motion. Roll call vote: 7 – Yes. Motion carried. Richard J. Izzo – Conditional Use Permit request under Section 5-5.03(B) of the Adams County Comprehensive Zoning Ordinance to allow a 1994 14' x 52' manufactured home in an A3 Secondary Agriculture District on property located in the NW ¼, NE ¼, Section 7, Township 16 North, Range 7 East, Lot 1 of CSM 4433 at 2502 6th Drive, Town of New Chester, Adams County, Wisconsin. Terry James made a motion to grant the Conditional Use Permit for the above stated property. Joe Stuchlak seconded the motion. Roll call vote: 7 – Yes. Motion carried. Robert M. Marx – Rezoning request of a parcel (40 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SW ¼, SW ¼, Section 27, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin. Terry James made a motion to recommend denial of the zoning change, on the above-described property, to the County Board for final action. The reason for denial being possible wetland impacts and suitability of the site for residential use, along with adjacent owners concerns over rental properties/resort problems. Joe Stuchlak seconded the motion. Roll Call Vote: 6 -Yes. 1 – No. (Klingforth) Motion to deny carried.

Vice-Chair Sumpter closed the Public Hearing portion of the meeting.

Terry James made a motion to recess. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Recess: 9:49 A.M.
Reconvene: 10:00 A.M.

Phil McLaughlin presented the minutes from the March 3, 2010 Planning & Development meeting to the Committee. Joe Stuchlak made a motion to approve the minutes as presented. Sylvia Breene seconded the motion. All in favor. Motion carried

Greg Rhinehart presented the Surveyor's report for the month of March to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Kevin Bork seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:

April 7, 2010

PAGE #2

Phil McLaughlin informed the Committee that the Town of Rome Resolution being presented to them today for signatures was discussed and acted on by them at the July 9, 2008 Committee Meeting, but the resolution did not get recorded. Mike Keckeisen made a motion to approve the Resolution so that it can be recorded with the Register of Deeds. Terry James seconded the motion. All in favor. Motion carried.

Vice-Chair Sumpter stated that discussion on possible revisions to the Shoreland Protection Ordinance will be placed on next month's agenda as a closed session item. Discussion followed with the Committee in agreement that the next agenda item of impervious surfaces would be included with the SPO closed session discussions.

It was the Committee's consensus to hold discussion on the Building Permit Fee Schedule at next month's meeting.

Department updates. Mr. McLaughlin informed the Committee that Inspector Jeff Krueger passed his HVAC test. The office secretarial staff is continuing work on the sanitary audit to locate all septic systems in the County, to get them all on a three year maintenance schedule as mandated by the Department of Commerce. Karl Klingforth asked Mr. McLaughlin to check on possible code violations to a building in the Town Leola.

Phil McLaughlin presented the Financial Report for the month of February and Comp Time Report to the Committee for review. Terry James made a motion to approve the Financial Report and Comp Time Reports as presented. Karl Klingforth seconded the motion. All in favor. Motion carried.

Correspondence: None.

Mike Keckeisen made a motion to adjourn until May 5, 2010 at 9:00 A.M. Joanne Sumpter seconded the motion. All in favor. Motion carried.

ADJOURNED: 10: 37 A.M.


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
Monday, February 15, 2010 9:00 A.M.
RCH Room, H&HS Building
Friendship, WI

The meeting was called to order at 9:00 a.m. by Chairman Dehmlow.

Was the meeting properly announced? Yes

Members present: Supervisor Dehmlow, Supervisor Hartley, Supervisor Kirslenohr, Supervisor Babcock and Supervisor Kotlowski.

Others present: Tracy Hamman, Barbara Petkovsek, David Guerin, Chuck Price, Phil Robinson

Motion by Babcock seconded by Kotlowski to approve the agenda. Voice vote. Motion carried.

Motion by Hartley seconded by Kirslenohr to approve the January 15, 2010 minutes as printed and read by Petkovsek. Voice vote. Motion carried.

Public Participation on Agenda Items – None

Open bids on tax deeded property – accept and/or reject any/or all bids
No bids to be opened

Discuss/act on county owned property for sale
County Treasurer will report at a future meeting

Discuss and/or act on proposal for work on County property in the Town of Rome as part of a hazard mitigation grant
David Trudeau, Conservation Committee Chairperson for the Lake Sherwood Property Owners Association appeared before the committee to request permission to clear dead trees on Sherwood Forest Parcel (30-769) which is owned by the county. A Hazard Mitigation grant has been acquired to clear some of the dead trees prior to "oak wilt season". Motion by Babcock seconded by Kirslenohr to allow cleanup of dead trees on county land Sherwood Forest Parcel (30-769) as part of the Lake Sherwood Hazard Mitigation grant. Voice vote. Motion carried.

Update on long range planning
Update to be given at a future meeting

Discuss/act on appliances in individual offices
Discussion held regarding appliances in individual offices. Motion by Babcock seconded by Hartley to postpone to the March meeting. Voice Vote. Motion carried.

Discuss and/or act handicapped accessibility/confidentiality for Veterans Service Office
David Guerin, Veterans Service Officer, presented concerns to the committee regarding handicapped accessibility and confidentiality for clients at the veteran service offices. Lengthy discussion held regarding concerns.

Discuss and/or act on sign for Community Center

Discussion held on sign options for the Community Center and the need to contact the City of Adams to see what permits and requirements may need to be met before moving forward with a sign. Motion by Kotlowski seconded by Kirsenlohr to postpone action on the sign until the March meeting. Voice vote. Motion carried.

Discuss and/or act on possible purchase of parking lot space at Practical Cents

Chuck Price reported that the County currently rents the parking lot on the north side of Practical Cents and it would be available for the county to purchase. Committee requested Price to work on negotiations for the property. Motion by Kotlowski seconded by Hartley to postpone any action until additional information is available. Voice vote. Motion carried.

Tour H&HS building – discuss and/or act on concerns/recommendations for confidentiality

Committee toured the H&HS building with discussions on need for more confidentiality for the reception area for Human Services, water leakage issues with the roof and impact to rest of building and possible available spaces that may work for the veterans services office to meet their needs. Motion by Hartley seconded by Kotlowski to continue to investigate handicap/confidentiality issues for H&HS and Veterans Services. Voice vote. Motion carried.

Update on maintenance items – Tracy Hamman

Hamman reported that he has researched the concerns with the weight of the fire doors and ADA standards and that fire codes supersede ADA standards. The automatic door openers would be \$3000 - \$5000 a piece plus installation and electrical. He estimated that to put the automatic door openers in the courthouse would be \$25,000 on the low end. He also reported that he would be meeting with the Fire Dept. on the 18th for a walkthrough of the jail/sheriff dept.

Hamman reported that the RIDC director has moved and the office prepared for the new Personnel Director. There has also been some minor painting in the Corp Counsel area. The Sheriff's Dept is doing some painting, carpet replacement, electrical work and redesign of the counter area in the administrative office as budgeted for 2010.

Hamman reported that the roof at the Community Center has been leaking again this winter. The insulation that was done in 2009 has not eliminated the problem.

Next meeting set for March 15, 2010 at 9:00 a.m. (Note – meeting changed to 17th)

Agenda items – Open any tax deed property bids, report on appliances in departments

Motion by Hartley seconded by Kotlowski to adjourn at 12:45 p.m. Voice Vote. Motion carried.

Respectfully Submitted,



Barbara A. Petkovsek, Administrative Coordinator/Director of Finance

Minutes unofficial until approved by committee.

Property Committee Minutes
Wednesday, March 17, 2010 9:00 A.M.
Community Center
Adams, WI

The meeting was called to order at 9:00 a.m. by Chairman Dehmlow.

Was the meeting properly announced? Yes

Members present: Supervisor Dehmlow, Supervisor Hartley, Supervisor Kirslenlohr, Supervisor Babcock and Supervisor Kotlowski.

Others present: Tracy Hamman, Barbara Petkovsek,

Motion by Babcock seconded by Kotlowski to approve the agenda. Voice vote. Motion carried.

Motion by Hartley seconded by Babcock to approve the February 15, 2010 minutes as printed and read by Petkovsek. Voice vote. Motion carried.

Public Participation on Agenda Items – None

Open bids on tax deeded property – accept and/or reject any/or all bids
No bids to be opened

Discuss/act on county owned property for sale

County Treasurer, MaryAnn Bays reported that there are 11 properties that have not sold from the last advertising of county owned property. The most recent count was that delinquency notices would be going out on more than 100 properties. Bays informed the committee that she has looked at the property in City of Adams and that a gentleman has approached her to buy the building with the contents or there could be an auction. The back of the building has fire damage. More information will be presented at a future meeting.

Update on long range planning/Veterans office/H&HS/Community Center/Others
Paul Gordon, with Ayres Associates provided the following information regarding roof repairs for the Community Center and H&HS Building:

Health & Human Services Building
Repair Work \$58,000 to \$70,000

Community Center Building
Repair Work \$40,000 to \$50,000

Initial Detailed Roof Investigation Survey & Report \$6,000 to \$8,000
Preparation of Bid and Construction Documents for Repairs \$7,000 to \$11,000

At this time we are providing ranges of costs because the specific roof problems and corrective repairs at each building are not yet identified and were beyond the scope of the of the space needs study. Once the detailed roof investigation and report were completed and the scope of this investigation finalized, the estimated costs for preparation of associated bid and construction documents and the specific repair work could be further refined.

Motion by Babcock seconded by Hartley to proceed with fixing the roofs at H&HS Building and Community Center and to consider improvements to address ADA and confidentiality concerns for VSO and H&HS. Voice vote. Motion carried.

Discuss/act on appliances in individual offices

Motion by Babcock seconded by Hartley to approve the "Personal Appliance Minimization Plan" as presented but to include the microwave in the circuit court area and the microwave in the common area by the county board room. Voice vote. Motion carried.

Discuss and/or act on sign for Community Center

Discussion held on what features a sign should have – lights, changeable track, land use permit, setbacks, etc. Committee directed Petkovsek and Hamman to work with appropriate parties and come back with a plan that works with the budget.

Tour Community Center and discuss any facility concerns

Committee toured the building and discussed with staff their concerns with the facility. The following concerns were raised: leaking roof, some deficiencies with the cleaning contract, HVAC concerns. Carol Johnson, Aging Director and other staff complimented the county maintenance department on responding to their needs. A letter will be written to Advanced Janitorial to address concerns on cleanliness in the restrooms, garbage removal, etc. at the Community Center.

Update on maintenance items – Tracy Hamman

Maintenance has been assisting rearranging and moving offices in the Sheriff's Department and Child Support. The Adams fire department has toured the Jail and Sheriff's Department and will be touring the other county facilities in the future. Motion by Kotlowski seconded by Hartley to accept the report. Voice vote. Motion carried.

Supervisor Kotlowski was excused at 10:55 a.m.

Set next meeting date and agenda items

Next meeting scheduled for April 13 at 9:00 a.m. at the courthouse. Property update from County Treasurer to be placed on the agenda.

Motion by Kirslenlohr seconded by Hartley to adjourn at 11:20 p.m. Voice Vote. Motion carried.

Respectfully Submitted,


Barbara A. Petkovsek, Administrative Coordinator/Director of Finance

Minutes unofficial until approved by committee.

PUBLIC SAFETY & JUDICIARY MINUTES

Wednesday, February 10, 2010
9:00 a.m. - Conference Room A260

1. Call the Meeting to Order. Meeting called to order at 9:00 am.
2. Was the meeting properly announced? Yes
3. Roll Call – Al Sebastiani, Terry James, Cindy Loken, Jerry Kotlowski, Florence Johnson, Chief Deputy David July, Fiscal & Support Manager, Sandra Green, Deb Barnes, Terry Scheel
4. Approve the Agenda. James/Loken MC/UN
5. Approve minutes of prior meeting. Kotlowski/James, MC/UN
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. None.
8. Coroner
 - Approval of Vouchers and Monthly Expense Report – Approved.
 - Annual Coroner's Conference attended in January which was a three day seminar. January there was eight deaths.
9. Family Court Commissioner – Dennis McFarlin – not present.
Approval of Vouchers and Monthly Expense Report.
10. Child Support – Deb Barnes
 - Approval of Vouchers and Monthly Expense Report – Approved.
 - Review Performance Measures for January 2010 – no questions or discussion.
 - Review Check Summary – no questions or discussion.
 - Update on START/Video Conferencing – A new program Support Tools and Responsibility Training (START). Developed this program which was reviewed by the Judge. There were 12 people which attended this first one. Six Adams County Jail inmates also attended through Video Conferencing. Several people gave discussions on various topics to the attendees.
 - BCS Application Fee Policy Change – A case where no public aid is received (Bureau of Child Support) the \$25 application can no longer be charged. Discussion was held.
 - Discuss Office Activities – Case review discussed.
11. Clerk of Circuit Court – Dee Helmrick – Not present.
 - Approval of Vouchers and Monthly Expense Report.
12. Register in Probate – Terry Reynolds Warner - Not present.
 - Approval of Vouchers and Monthly Expense Report.
 - Review of accounts (payable and receivable)
13. District Attorney – Janis Cada – Not present.
 - Approval of Vouchers and Monthly Expense Report.
 - Monthly expenditures report
14. Emergency Management – Jane Gervais
 - Approval of Vouchers and Monthly Expense Report – Approved.
 - Report on Communication System Upgrade – Excess money was discussed. She's working with several departments in trying to obtain figures. Will obtain the information and bring to the committee as a Resolution.
 - Countywide Level B Hazmat Team – Juneau County Hazmat Technician Certification Update, discuss and take action as needed. Still working on finding five Certified Hazmat Technicians.

She attended the Adams Fire Association last month and discussion was held regarding five technicians and there was no interest from other Fire Chiefs. These individuals would receive \$40/hour. Discussion was held.

- Grant status report. Nothing to report at this time.
- Office Activities. Working on several different things at this time. Attended a Resource Mgmt. Meeting at Volk Field.
- Vouchers/Purchase orders, review of January – Reviewed.

15. Sheriff's Department – Sheriff Renner and Chief July

Sheriff Renner – Communications – Not present.

- Animal Shelter/Animal Control Officer Report – Questions on Animal Control Officer Report were directed to Chief Deputy Dave July.
- Approve Conference/Training if any. None.

Chief July

- Approval of Vouchers and Monthly Expense Report. Approved.
- Update on animal cases. Discussion was held regarding the Humane Society and drop off of animals from the Animal Control Officers. Will be going into the Criminal phase. They were given in the Civil portion of the case to have four of their animals returned to them. More discussion was held.
- Progress on transfer of vehicles from Sheriff's Department. Van has been transferred over to H&HS. The recreational officer vehicle has been ordered. The truck will be ready in 60-90 days. A discussion was held on service of vehicles through GMJ. Chief Deputy Dave July will request for the committee information regarding prices charged from GMJ and the Chevrolet Dealer.
- Update on DARE vehicle. The School Resource Officer has contacted the teacher and they have not begun any work on this project yet. The School Resource Officer is going to have a meeting with the person in charge of the project to formulate a plan and a timeline.
- Discussion/Action – Regarding adopting new Ordinances and Fee Schedules. Copies of ordinances were passed out to each committee member and discussion was held. The decision to update the fees and ordinances was made. An update of all fees will be put together and brought to the committee for approval. Chief Deputy will obtain surrounding Counties fee information as well. Chief Deputy will try to have a draft of this information by April 2010.
- Discussion – Administrative Records Officer position. Discussion was held. Over 50 applications were received. All applications were passed onto the Personnel Director. Transcription and typing tests were given to the top 12 candidates and interviews will take place in the next couple of weeks.
- Update on animal neglect case – Phil – Planning and Zoning. The person appeared in court. There were 21 dogs at this residence. The person will be in compliance with the local ordinance and will be reporting back to the court.
- Discussion on proposed changes by Humane Society in the way confiscated animals are dealt with. Discussed. A citizen complaint was made regarding the rabbits and animals that were up for adoption. Discussion was held regarding this. Chief Deputy Dave July will e-mail someone from the Humane Society to contact Linda Bula to explain the adoption process to her.
- Discussion/Action on utilization of monies from the Communications Project. Covered by Jane Gervais above.

16. Set next meeting date. March 10, 2010 in Conference Room A260 (Reserved).

17. Action items for next meeting. Add Medical Examiner/Coroner info to next agenda (March 10, 2010).

18. Adjournment. Meeting adjourned at 10:30 am. Loken/Kotlowski MC/UN

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department. *These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / Loken / James / Kotlowski / Johnson / Renner / July / Beckman / McFarlin / Thibodeau / Scheel / Gervais / Helmrick / Warner / Barnes / Marti / County Clerk Dept / McGhee / Green / Sumpter/Cada

ADAMS COUNTY PUBLIC WORKS COMMITTEE
MARCH 10, 2010, 1:30 PM
ROOM A160, COURTHOUSE, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
David Renner, Secretary
Florence Johnson
Mike Keckeisen

MEMBERS ABSENT/EXCUSED: Dean Morgan, Vice-Chair

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Everett Johnson
Steve Bischoff, Ayres Associates
Ben Peotter, Ayres Associates

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 1:31 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, JOHNSON, RENNER, KECKEISEN.
Morgan-absent/excused. *Motion by Keckeisen, second by Renner, to approve the Agenda as presented. All in favor. -Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM FEBRUARY 9, 2010: *Motion by Renner, second by Johnson, to approve the Open Session minutes as printed for the February 9, 2010 meeting. All in favor. Motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented information on the purchase of a 2000 Freightliner Garbage Truck, and a McNeilus 20 yard rear load box that will go on one of our chassis. These purchases were approved and signed by Admin & Fin. Director. The truck and compactor box will be paid from the 2010 budget as well as LTC funds. Ms. Diemert also presented information on 3 pickups that are being scrapped. These trucks are not able to be sold because of their poor condition. There was no other correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for February 2010 and discussion was held. Revenues are up compared to last year and expenses are down. She then presented the Monthly Check Summary for February 2010 and discussion was held. *Motion by Keckeisen, second by Johnson, to approve the Financial Report and Check Summary Report for February 2010. All in favor. Motion carried.*

Ms. Diemert next presented the 2009 Year End Report and discussion was held. We will end 2009 with a deficit of \$15,902.81. This is despite the fact that we were \$3,886.54 short in Recycling grant

funds due to state budget cuts, as well as the poor recycling markets which left a deficit in the sale of processed recyclables of \$117,049.00.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated March 10, 2010 (see attached copy) and discussion was held. *Motion by Johnson, second by Renner, to approve the Site Report as presented. All in favor. Motion carried.*

USDA ARRA GRANT APPROVAL: Ms. Diemert reported on the progress of the grant. She stated that a second site inspection was done by the USDA staff person and appropriate paperwork is being completed. Admin & Finance Director has reviewed the forms and will be signing them when we get the originals. After the application is submitted and a determination is made how much grant vs. low interest loans are awarded, we will take this to County Board to determine which projects we will accept. Discussion was held on CWE performing the grant writing for us since the process is so complex. *Motion by Keckeisen, second by Babcock, to authorize \$15,000 to be spent on the grant application process. All in favor. Motion carried.* These funds will come from the LTC funds available for use and is reimbursable by the grant/loan.

PRESENTATION ON TURBINE GENERATED LANDFILL POWER: Steve Bischoff and Ben Peotter gave a presentation on turbine generated landfill power, construction costs, landfill closure process, installation of gas wells and equipment, power generation, and uses such as heating and electrifying landfill buildings. Feasibility studies have been done for Monroe County and Marinette/Oconto County landfills.

UPDATE/ACT ON STRONGS PRAIRIE/JUNEAU COUNTY WASTE APPROVAL: Ms. Diemert gave an update on the negotiations with Strongs Prairie and Adams County. Dr. Aga Razvi and the Advisory Committee have requested the attendance of the landfill Director, PW Committee Chair and the Finance Director at their next meeting which will be held on Friday, March 12, 2010 at 2:30 at the Strongs Prairie Town Hall.

UPDATE LANDFILL OPERATIONAL ORDINANCE #16-1989: Ms. Diemert stated that she has received several requests for copies of the current Operational Ordinance and supporting documents. These requests are being made by Town officials, LaCrosse County, and one attorney. Work will continue on revising our Ordinance.

EMPLOYEE UPDATE/LTE HIRING APPROVAL/SCALE CLERK RESIGNATION & APPROVAL TO FILL VACANCY: Ms. Diemert stated that she has not received any new information on the employee who has been off on a Worker's Compensation claim. Ms. Diemert contacted the new Personnel Director for more information.

Ms. Diemert next presented a Personnel Recruitment Form for LTE Truck Drivers/Equipment Operators for summer help and discussion was held. These positions are budgeted. *Motion by Keckeisen, second by Renner, to hire up to 4 LTE Truck Drivers/Equipment Operators depending on summer workload and landfill construction. All in favor. Motion carried.* Committee members then signed the Personnel Recruitment Form.

Ms. Diemert next presented a Personnel Recruitment Form for the Scale Clerk/Secretary position following Penny Maleski's resignation effective March 15, 2010. Discussion was held. Committee members felt that this should be filled as soon as possible to allow for some training before the busy summer season. Ms. Johnson also suggested that a school co-op student could be found to assist with

fill the Scale Clerk/Secretary vacancy. All in favor. Motion carried. Committee members then signed the Personnel Recruitment Form.

Discussion was then held on extending the current Scale Clerk LTE position to 213 days as allowed in the Personnel & General Administrative Policy Manual Section 2 (2.06). This will allow time for posting the position and training the new person. *Motion by Johnson, second by Keckeisen, to extend the Scale Clerk LTE's position to 213 days. All in favor. Motion carried.* Committee members then re-signed the Personnel Recruitment Form that they originally signed in December.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Updates on each item.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, April 14, 2010 at the Courthouse at 1:30 PM. *Motion by Johnson, second by Keckeisen, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 4:13 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY PUBLIC WORKS COMMITTEE

FRIDAY, MARCH 12, 2010 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI

MEMBERS PRESENT: Larry Babcock, Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Bill Lawton,
Gene Kussart and Everett Johnson

MEMBER ABSENT: Dean Morgan ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Friday, March 12, 2010.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, RENNER, JOHNSON AND KECKEISEN. MEMBER ABSENT: MORGAN ~ EXCUSED

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (FEBRUARY 11, 2010 REGULAR MONTHLY MEETING): *Motion by Keckeisen to approve the Minutes as printed of the Adams County Public Works Committee Meeting for February 11, 2010 Regular Monthly Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda item:

- Review and Act on Oil Quotes

SURFACE TRANSPORTATION PROGRAM ~ RURAL ~ PROJECT SELECTION: *Motion by Keckeisen, second by Renner to prioritize the County Road "Z" Project for Surface Transportation Program as follows:*

- 1) County Road "Z" (18th Lane to Wood County Line)
- 2) County Road "Z" (State Road 21 to County Road "F")
- 3) County Road "Z" (County Road "F" to State Road 82)

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Renner to support an application for design for River Road under the Surface Transportation Program ~ Rural, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
March 12, 2010 ~ 9:00 A.M.

ACEC DRIVEWAY CONCERNS COUNTY ROAD Z (CTH "F" TO STH 82):

Motion by Johnson to approve a request from Adams-Columbia Electric Cooperative to provide existing width access at construction time for their driveway located on County Road "Z", second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

RIGHT-OF-WAY OBSTRUCTION ~ 642 COUNTY ROAD "E": *Motion by Keckeisen to send a letter to the property owner at 642 County Road "E" requesting that stored vehicles be removed from the right-of-way, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE) OFFERING PRICES: NONE

COUNTY ROAD "Z" (STH 82 TO CTH "F") OFFERING PRICES AND JURISDICTIONAL OFFERS: *Motion by Johnson to approve the County Road "Z" (State Road 82 to County Road "F") Jurisdictional Offer as prepared by Timber-Selissen Land Specialists for parcel #21, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Renner to approve offering prices as prepared by Timber-Selissen Land Specialists for parcels: 30, 75, 93, 99, 103, 124, 135, 137 and 166 for the County Road "Z" (State Road 82 to County Road "F") Project, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD "N" LIVING SNOW FENCE ~ RELOCATION ORDER: *Motion by Keckeisen to approve the Relocation Order as prepared by Timber-Selissen Land Specialists for the County Road "N" Living Snow Fence, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW AND ACT ON OIL QUOTES: Oil quotes were opened and following quotes were received:

<u>MATERIALS</u>	<u>HENRY MEIGS</u>	<u>FLINT HILLS</u>
CRS	\$1.8779 / GAL	\$1.8971 / GAL
CRS-2P	NO QUOTE	\$2.1971 / GAL
HFRS	\$1.8779 / GAL	\$1.8971 / GAL
HFRS-2P	\$2.1779 / GAL	\$2.1971 / GAL
 <u>APPLICATION CHG</u>	 <u>HENRY MEIGS</u>	 <u>PEARSON BROS</u>
CRS	\$.1200 / GAL	\$.2500 / GAL
CRS-2P	NO QUOTE	\$.2500 / GAL
HFRS	\$.1200 / GAL	\$.2500 / GAL
HFRS-2P	\$.1200 / GAL	\$.2500 / GAL

Motion by Keckeisen to accept the oil quote from Henry G. Meigs LLC, as it is in the best interest of the County, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

March 12, 2010 ~ 9:00 A.M.

PETENWELL PARK TOWN ACCESS ROADS: Committee and Commissioner briefly discussed the situation with the Adams County Parks Operations and how they impact the Town of Monroe roads.

CONSIDER OWNERSHIP OF WISCONSIN RIVER BRIDGE WAYSIDE: The State of Wisconsin is currently asking if the county has any interest to assume ownership of the Wisconsin River Bridge Wayside. Improvements will be made by the State of Wisconsin in the amount of approximately \$180,000.00 prior to the County assuming ownership. *Motion by Keckeisen to pursue County ownership of the Wisconsin River Bridge Wayside, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD "Z" ~ CONSIDER REDUCING SPEED LIMIT BY DEVILS ELBOW: *Motion by Keckeisen to draft an Ordinance and bring back to Public Works Committee to act on that will reduce the speed limit on County Road "Z" to 45 MPH by Devils Elbow, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW AND ACT ON REVISED RESOLUTION TO APPROVE THE SALE OF EXCESS RIGHT-OF-WAY DEDICATED FOR HIGHWAY PURPOSED CTH "E" WOODEN NICKEL FRONTAGE: PUBLIC WORKS COMMITTEE DID NOT RECEIVE THE REVISED RESOLUTION TO ACT ON.

REVIEW AND ACT ON REVISED RESOLUTION TO RESCIND RESOLUTION 1-1999: PUBLIC WORKS COMMITTEE DID NOT RECEIVE THE REVISED RESOLUTION TO ACT ON.

REVIEW & ACT ON STATE D.O.T. TRAFFIC MAINTENANCE AGREEMENTS (TMA): *Motion by Renner to approve the State D.O.T. Traffic Maintenance Agreements for 2010 in the amount of \$388,244.00, which consists of the following projects: North Central Pavement Marking \$150,000.00 / South West Pavement Marking \$230,800.00 / Traffic Signing \$7,444.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

TOWN WORK AGREEMENTS: Highway Commissioner presented the Committee with letters to review, reference a work agreement that was previously discussed with Towns that the County provides snow removal for. *Motion by Keckeisen to revise the letters to include a signature block for the Public Works Committee to sign and then send the letters to the Towns that the County provides snow removal for, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

HIGHWAY SHOP BUILDING REPAIRS: *Motion by Keckeisen to proceed forward with highway shop building repairs as submitted by Altmann Construction Company Inc. for the amount of \$10,560.00, excluding items: 3A, 4 and 5 which will be placed in next years budget, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*
(PROPOSAL BY ALTMANN CONSTRUCTION COMPANY INC. ATTACHED TO MINUTES)

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
March 12, 2010 ~ 9:00 A.M.

UNION JOB POSTING: *Motion by Renner to approve the Union Postings: Grader #397 ~ no signatures and Street Sweeper #185 ~ no signatures, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Brushing on County Road "J" complete
- Currently brushing on County Road "Z" (State 21 to County Road "F")
- All County Roads posted Class B for spring breakup
- New tandem plow truck arrived

2009 ANNUAL HIGHWAY FINANCIAL REPORT: The Public Works Committee and Commissioner reviewed the 2009 Annual Highway Financial Report. *Motion by Johnson to approve the 2009 Annual Highway Financial Report and to forward to County Board, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

FINANCIAL REPORT: *Motion by Keckeisen to approve the February 2010 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the March 5, 2010, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Johnson to approve the check summary report / vouchers as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Renner, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, April 15, 2010 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:30 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Resource & Recreation Committee
Minutes of Meeting
March 5, 2010 @ 9:00 AM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 9:05 AM in Room 103, Adams County Community Center by Chair DehmLOW.
2. **Roll Call:** Board Members: DehmLOW, Hartley, Renner, Licitar, and Stuchlak. Agents Present: Felts-Podoll, Swensen and Genrich.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Renner and Second by Hartley to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Stuchlak Second by Licitar to accept minutes of the Resource & Recreation Committee of February 12, 2010 as presented. Motion carried.
6. **Public Participation:** None
7. **Resource/Extension Communication:** None
8. **Items for Action or Discussion:**
 - a) **Review Financial Statements and Check Summaries:** Current Financial Statements for 2009 end of year budget were reviewed. Motion by Stuchlak and Second by Hartley to place on file the Financial Statements. Motion carried. \$14,994.40 will be returned to the General Fund from the 2009 Budget.
 - b) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen and Edie Felts-Podoll and Approve Out-of-County Calendars for Donald Genrich, Edie Felts-Podoll and Jennifer Swensen:** Motion by Licitar Second by Hartley to place Monthly Reports on file and approve out of county travel for agents. Motion carried. Don was asked to provide calendars in two month increments, as the other agents do.
 - c) **Adams County Drainage Board:** Greg Saeger was appointed by Judge Pollex.

Educational Contributions: An overview of educational contributions to the county was shared.

- Student Government Day
- Lunch & Learn Sessions
- Wellness Committee Membership
- Facilitator of County Health Needs Assessment

Upcoming Programs:

- A discussion regarding summer tractor safety program for youth was held.
- Edie handed out the promotion brochure for the upcoming caregiving program called "Powerful Tools for Caregivers" May 5th – June 16th.
- Jennifer shared the upcoming "Internet Safety" program that will be conducted with Hope House, Mid-State Technical College, Adams County Sheriff's Department, Grand Marsh Lions and UW-Extension staff on April 22nd.

9. Set Next Meeting Date: April 9, 2010 9:00 a.m. Room 103 at the Adams County Community Center.
10. Agenda Items for Next Meeting: None Identified.
11. Adjourn: Motion by Renner and Second by Stuchlak to adjourn until 9:00 a.m., April 9, 2010 at the Adams County Community Center. Motion carried. Meeting adjourned at 10:15 a.m.

Minutes taken by Edie Felts-Podoll
Family Living Educator
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.

AGENDA
South Central Library System Board of Trustees
Monday, April 12, 2010 12:15 p.m.
SCLS Headquarters
4610 S. Biltmore Lane, Madison WI 53718



1. Call to Order
 - a. Introduction of guests/visitors/new board members
 - b. Changes/Additions to the Agenda
 - c. Requests to address the Board
 2. Approval of March 8, 2010 Minutes
 3. Presentation and Approval of Bills for Payment/Financial Statements: **Jaime Healy-Plotkin**
 4. President's Report
 5. Committee Reports
 - a. Advocacy
 - b. Recruitment
 6. SCLS Foundation Report
 7. Circulation, Interlibrary Loan, and Online Reference Database Statistics
(Online Database Statistics: <http://www.scls.info/statistics/2010databases.html>)
 8. System Director's Report - Phyllis Davis/Stef Morrill
 9. Administrative Council (AC) Report – Met March 18, 2010
 10. Multitype Advisory Library Committee (MALC) Report – Met April 6, 2010
- Agenda and Minutes for AC, and MALC can be found on the web at:
<http://www.scls.info/committees/index.html>
11. Other Business
 12. Information sharing
 13. Adjournment

Enclosures:

Circ. & ILL Statistics – February
System Director's Report – March
99 Things SCLS Can Do For You
Terms & Acronyms

MINUTES
SCLS BOARD OF TRUSTEES
March 8, 2010 12:15 p.m.
SCLS Headquarters

Present: J. Ashford, R. Barden, C. Chapman, F. Cherney, P. Cox, L. Davis-Brown, B. DeSmidt, M. Furgal, J. Harrington, J. Healy-Plotkin, T. Iaccarino, B. Keen, S. Martin, T. McIlroy, G. Poulson, J. Pugh, P. Townsend

Also Present: H. Moe, P. Davis, B. Dimick, S. Morrill, Tracy Herold

Absent: M. Cole, J. Morre

Excused: N. Holman, M. Nelson, H. O'Donnell, P. Westby

Call to Order: J. Pugh, President, called the meeting to order at 12:19 p.m.

- a. Introduction of guests/visitors and new board members: none
- b. Changes/additions to the agenda: none
- c. Requests to address the board: none

Minutes: L. Davis-Brown moved approval of the February 8, 2010 minutes. R. Barden seconded. There was an error noted in the spelling of Gary Poulson's name. Minutes were approved.

Bills for Payment/Financial Statements: B. Keen reviewed the bills for payment in the amount of \$75,046.32 and moved approval. G. Poulson seconded. Motion carried.

President's Report: Janet Pugh noted she has a great time vacationing in New Zealand.

Update on Madison Public Library Facilities: Barb Dimick, Director at Madison Public Library, discussed the future building project for the Central library. The concern that is holding up negotiations for the library is based on whether the developer should be responsible for the entire project versus just building the shell and a different architect would be hired to finish the inside of the building. \$37 million is needed for the project and the hope is that the library will be completed in 2012. For more detailed information about the Central library future planning, go to:

<http://www.madisonpubliclibrary.org/about/future/central.html>

The South Madison Branch expansion is underway. Interior views of the building plans can be found here: <http://www.flickr.com/photos/madison-public-library/sets/72157622659531665/>

Using circulation data, a map was created that shows patron locations with an item checked out from a specific library branch in Madison. This survey was very helpful in determining service areas.

include costs for technologies and libraries that are not currently part of the ILS agreement.

At the February System and Resource Library Administrators' Association of Wisconsin (SRLAAW) meeting, the Division for Libraries, Technology, and Community Learning (DLTCL) gave an opinion that library materials on open hold shelves should not be labeled with the patron's name due to the library records and privacy laws. Some alternatives that member libraries have been employing, using portions of the name, may also not be acceptable.

S. Morrill mentioned the Techbits summary that was included in the board packet. Techbits is a blog about technology that was created in response to a need for technology communication. Kerri Hilbelink and Rose Ziech have taken the lead with this project and about eight different technical staff writes for it. The blog is very well received and we are happy with the survey results.

Koha migration is moving along and we are continuing to test data of different types. We expect to see some of our first development for testing this week. Our current system, Dynix, requires a lot of evening/overnight/early morning processing. When we migrate, this will not be necessary, which will mean a potential change in staffing. We hope this transition will allow us to provide some services libraries have requested, but we could not offer before.

We are in discussions with LibLime right now about payments. We haven't made a payment to them since we signed the contract because of the way the contract is written. There is some debate right now about what work has been completed and what still needs to be done in certain areas, but we do want to pay them for all of the work they have done so far. We anticipate making a payment between board meetings, so you will see that on next month's reports.

The two bandwidth stimulus grants in which SCLS and member libraries are participants were approved. The state's BadgerNet grant, which will bring fiber to the libraries, and the MUFN grant (Madison Unified Fiber Network), which will bring a second fiber connection to our headquarters were both funded.

SCLS headquarters uses a company called E*vanced to provide an online events calendar and a mechanism for meeting room reservations. E*vanced also has a service for tracking Summer Library Program (SLP) reading programs and provides online registration. Madison Public Library is interested in using this for SLP, so SCLS provided some funds to help them try out the service. They will report back to us at the end of the summer and hopefully this experiment will help other libraries make an informed choice about the service.

We continue to have issues with the air conditioning in our server room. St. Johns has been responsive and the manufacturers along with the installers have been involved.

System Director's Report

March 2010

Remember that on, and then off again, deal for Progressive Technology Federal Systems, Inc. (PTFS) to acquire LibLime, our open source library system vendor? Well, it is back on. In fact, as of March 15, it is "a done deal."

A PTFS staff member is planning to visit Madison again in the next few weeks to further discuss our project. We were pleased to hear that a portion of the purchase price to be paid to LibLime principles has been put into escrow to be released only after we go live on the new system. This should keep everyone focused and motivated to complete our project.

The most recent Delivery volume count set a new record, with 10,000 more items picked up and dropped off in March 2010 than in the same month last year. However, with the exception of some non-Madison Dane County libraries, the rate of growth is leveling off compared to previous years.

For those involved in the Summer Library Program, it is a very busy time. The copier is cranking out reams of program flyers and other graphic art requests and the school visit DVD is about to move from planning into production.

The audit was completed last week and the official audit report will be presented to you at our May meeting.

We are following the almost daily announcements about building proposals for the new (or remodeled) Madison Central Library. Changes at our resource library have an impact on services provided to all our other members. No matter the final plan that is chosen, our staff will need to closely coordinate with Madison on telecommunications and workstation moves and adjustments to delivery and ILS routines. At this point, all we can do is watch from the sidelines and offer to help in any way we can.

Just FYI - there is a nice blog post about member libraries and SCLS at: <http://jheaton.livejournal.com/989869.html>

And I'll see you on the 12th.

Circulation and ILL Statistics

February 2010

	*2009	2009	**2009	2009 Annual	Same Mo. Current	Mo. ILL	Mo. ILL	YTD
Population	Circulation	Collection	Expenditures	Circ. 2009	Current	Borrowed	Loaned	Circ. 2010
ADAMS								
Adams City	18,846	106,969	36,644	347,240	8,944	3,255	3,948	20,254
Adams	3,238	33,503	18,373	144,007	2,066	65	-	4,595
TOTAL	22,084	140,472	55,017	491,247	11,010	3,320	3,948	24,849
COLUMBIA								
Columbia	783	25,734	8,949	101,508	1,571	733	941	3,728
Columbus	4,932	120,637	48,736	352,995	8,826	2,672	4,556	18,225
Codi	3,013	99,967	31,277	241,754	7,395	3,657	2,938	16,121
Earleeville	2,096	43,402	19,696	144,979	3,471	1,318	1,733	7,352
Portage	10,140	224,804	73,976	535,035	17,357	5,860	5,507	33,605
Pyonette	2,542	69,927	21,707	144,382	5,476	2,320	2,075	10,563
Rock	997	31,836	27,183	138,751	2,296	154	-	5,530
St. Dells	5,241	102,074	44,139	479,191	8,147	4,085	3,179	18,374
Wyncona	736	15,188	9,872	61,369	1,093	667	738	2,571
Other City	28,338							
TOTAL	58,818	733,569	285,535	2,199,964	55,632	21,466	21,667	116,069
DANE								
Belleville	2,212	79,268	34,445	283,441	5,292	2,059	4,423	12,817
Black Earth	1,351	40,842	22,825	128,572	3,074	1,388	2,389	6,635
Cambria	1,280	64,992	27,472	181,018	5,009	2,082	2,348	10,306
Cross Plains	3,497	93,701	46,343	352,363	7,054	2,299	4,306	15,256
Deerfield	2,232	59,537	24,052	180,946	4,593	3,020	2,634	10,851
DeForest	8,500	405,680	81,695	698,180	29,819	7,486	10,145	66,713
Marshall	3,707	59,712	33,036	210,460	4,505	1,679	4,198	9,192
Mazomanie	1,629	39,260	21,031	111,387	3,267	1,706	1,858	6,235
McFarland	7,368	227,566	67,290	530,006	16,903	5,033	9,739	36,931
Middleton	17,020	794,573	117,202	1,670,176	61,857	19,116	18,438	127,944
Monona	8,228	290,364	69,156	683,808	23,459	7,524	6,506	48,529
Mt. Horeb	6,744	225,903	56,551	635,344	17,404	7,283	7,312	38,155
Oregon	8,807	323,320	65,170	659,844	25,365	8,954	6,764	49,979
Stoughton	12,840	284,043	69,624	777,944	21,962	8,917	6,738	46,953
Sun Prairie	26,100	601,840	107,458	1,639,964	45,236	12,289	12,818	96,109
Verona	10,270	577,206	85,446	997,542	44,009	14,717	9,891	94,872
Waunakee	11,170	283,102	74,403	712,962	20,598	6,689	9,164	43,900
Madison	227,700	4,846,206	924,252	13,761,520	386,929	74,761	46,291	776,373
DOCLS	113,373	172,011	48,023	4,331,205	12,803	2,871	6,114	18,536
TOTAL	474,028	9,469,126	1,975,474	28,546,682	739,138	189,873	172,076	1,516,286
SUB TOTAL	554,930	10,343,167	2,316,026	31,237,893	805,780	214,659	197,691	1,657,204
*2009	2009	**2009	2009 Annual	Same Mo. Current	Mo. ILL	Mo. ILL	YTD	

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

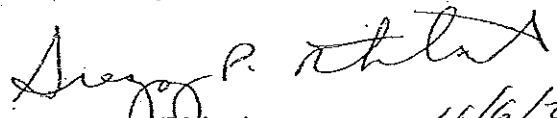
ADAMS COUNTY SURVEYOR'S REPORT # 437
April 6, 2010
Report for the month of March, 2010

Work has continued on the 2010 Monument Maintenance Program in the towns of Adams and Easton in March.

I am continuing to help Chris Murphy with the boundary issues on the Big Spring Creek project.

I am continuing with the duties of my office and responding to inquiries from the public and county personnel.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

4/6/2010

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2010

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,900.00	\$ 500.00
JANUARY	300.00		100.00
Balance	\$3,300.00	\$21,900.00	\$ 400.00
FEBRUARY	300.00	8,250.00	
Balance	\$3,000.00	\$13,650.00	\$ 400.00
MARCH	300.00		
Balance	\$2,700.00	\$13,650.00	\$ 400.00
APRIL			
Balance			
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$			

Please keep a copy of this report for your records and send original to:

Wisconsin Department of Agriculture, Trade & Consumer Protection, Division of Agricultural Development
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911

Late filing of this report will result in delay of paying state aid the following year until report is received.

ANNUAL REPORT

of the

Adams Co Fair Fair &/or Agricultural Society for the year 2009 which is made in accordance with the provisions of State Law. The State Aid Law requires that this be filed on or before December 31 of the calendar year in which the fair is held.

RECEIPTS

Administrative Income.....	\$ 50 ⁰⁰
Aid--State.....	3631 ⁴³
Aid--County and Other Governmental.....	5000 ⁰⁰
Advertisements.....	—
Gate Receipts (Include Parking).....	9245 ⁷⁵
Grandstand (Include Tax).....	—
Space Rental to Concessionaires and Commercial.....	2370 ⁰⁰
Contest Entry Fees.....	3460 ⁰⁰
Fair Operated Concessions <u>10% AGROSS</u>	2612 ³⁰
Stall and Pen Fees.....	—
Exhibitor Entry Fees.....	340 ⁰⁰
Gifts.....	—
Loans.....	—
Use of Grounds Rentals * (Non-Fair Income) <u>SALE of UTILITIES</u>	3924 ²⁹
Sponsorships, Donations, etc.....	3950 ⁰⁰
Merchandise, Sold.....	—
Milk Sales.....	—
Fairest of the Fair Contest.....	—
Vendor (Recovery) Insurance.....	—
Carnival Income.....	10291 ⁰⁰
Meat Animal Sale.....	—
Merchandise.....	—
Miscellaneous (Itemize Items Over \$500)	
a.....	\$
b.....	
c.....	
Total Miscellaneous.....	
Total Receipts.....	44874 ⁷⁷
Cash on hand (Last Report).....	11820 ⁰⁴
Total.....	56694 ⁸¹

DISBURSEMENTS

Administrative Expense.....	\$ 4163 ⁵³
All Federal Taxes.....	—
All State Taxes.....	—
Salaries and Cost for Service.....	2535 ²⁹
Officers' Salaries and Expense.....	4279 ⁷⁴
Superintendents and Assistants.....	—
Judges.....	1680 ⁰⁰
Premiums.....	6133 ⁰⁰
Supplies, Ribbons, and Trophies.....	1501 ⁶³
Printing, Premium Books, and Programs.....	371 ⁹⁵
Advertising.....	1752 ⁰⁰
Association Dues and Memberships.....	432 ⁰⁰
Insurance.....	3861 ⁰⁰
Utilities.....	9838 ⁹⁵
Rental of Equipment.....	—
Special Acts, Features, and Contests.....	9179 ⁸⁴
Fair Operated Concessions.....	—
Merchandise, Bought for Resale.....	—
Maintenance, Buildings and Grounds.....	4359 ¹⁹
Fairest of the Fair Contest.....	290 ⁷³
Plant and Equipment (Permanent).....	—
Meat Animal Sale.....	—
Interest on Loans.....	—
Repayment of Loans.....	—
Miscellaneous (Itemize Items Over \$500)	
a.....	\$
b.....	
c.....	
Total Miscellaneous.....	
Total Disbursements.....	50378 ⁸⁵
Cash on hand.....	6315 ⁹⁶
Total.....	56694 ⁸¹

FINANCIAL STATEMENT

As of December 31 2009

ASSETS

LIABILITIES

h..... \$ 6315⁹⁶
 eivables.....
 d Adams Co Fair Does
(not own) grounds
 Idings or Buildings
Adams Co Fair owns
xtens furniture & equipment 53436³⁹
 Total..... 59752³⁵

Payables..... \$ _____
 Bonds, Mortgage Loans.....
 Capital Stock Outstanding..... 59752³⁵
 Surplus..... 59752³⁵
 Total

STATEMENT MUST BALANCE

planatory statement * Adams Co Fair & Adams Co. allows other Non Profits
to use grounds but they must pay ALL utilities cost & insurance

AFFIDAVIT OF OFFICERS

te of Wisconsin

ounty of AMES C GRABAREKI, Treasurer, and LIANA CLAVIN, Secretary of the above-named Agricultural
 ciety, being severally duly sworn on oath depose and say that the foregoing is a true and correct statement of receipts and disbursements of
 said Society for the past year and a true and correct statement of attendance at its annual fair held on

2-16 August, 2009.

Subscribed and sworn before me this 19th

y of January
Jodi M Helgeson
Adams Co. WI
 A.D. 2010
 NOTARY PUBLIC
 JODI M. HELGESON
 STATE OF WISCONSIN

Liana Clavin President
James I. Helgeson Treasurer
Liana Clavin Secretary

Fairs may use their own annual report form, but the Wisconsin Department of Agriculture, Trade
 and Consumer Protection must have the Exhibit Numbers and Attendance Records.

Resolution 16 2010

INTRODUCED BY: Supervisor Bev Ward

INTENT & SYNOPSIS: To amend the County Board Rules

FISCAL NOTE: None

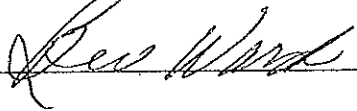
WHEREAS: The Adams County Board Rules are adopted at the Organizational Meeting of the County Board of Supervisors; and

WHEREAS: Some of the changes that are being recommended by the Ad Hoc Committee on the Personnel and General Administrative Policy would be in conflict with the County Board rules; and

WHEREAS: If the rules that would be in conflict with the Personnel and General Administrative Policy are not changed, then the Personnel and General Administrative Policy would have to be changed.

NOW, THEREFORE BE IT RESOLVED, this resolution should be in effect on the day adoption.

Recommended for adoption by Supervisors this 20th day of April, 2010.



Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 20th day of April, 2010.
Tabled _____

County Board Chair

County Clerk

**RESOLUTION TO RESCIND EXISTING NON-LAPSING OR DESIGNATED
CARRYOVER FUNDS RESOLUTIONS & RE-ESTABLISH ACCOUNTS AS
NECESSARY FOR COUNTY OPERATIONS**

INTRODUCED BY: Administrative & Finance Committee

INTENT & SYNOPSIS: To rescind all prior Resolutions establishing non-lapsing, carryover, and continuing appropriation accounts, with the intent to re-establish those continuing appropriation accounts that are necessary for County operations.

FISCAL NOTE: None.

WHEREAS: On April 9, 2010, the Administrative & Finance Committee reviewed the existing non-lapsing or designated carryover accounts to determine which of these accounts should continue to exist for funding of designated projects and grants necessary for County operation.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that all Resolutions adopted prior to adoption of this Resolution, establishing non-lapsing or designated carryover accounts, be rescinded upon adoption of this Resolution. All existing designated fund balances of accounts that are eliminated upon adoption of this Resolution shall close to the appropriate funds undesignated fund balance.

BE IT FURTHER RESOLVED: that the following continuing appropriation accounts are established upon adoption of this Resolution:

State Aid Circuit Court – Clerk of Courts
Mediation – Family Court Commissioner
Election Incentives – County Clerk
Land Information – Land Information
Boat/Snowmobile/ATV – Sheriff
Jail Assessment – Sheriff
K9 – Sheriff
Project Lifesaver – Sheriff
Commissary – Sheriff
Sara – Emergency Management
Hazmat – Emergency Management
MIS Computer – MIS
Airport – Airport
Airport Fuel – Airport
Snowmobile – Parks
Park Capital – Parks
Petenwell – Parks
Outlying – Parks
Castle Rock – Parks
Tourism – Parks
Clean Sweep – UW Extension
Extension Special Projects – UW Extension
DNR Conservation Aids – Land & Water Conservation
DATCP SWRMP – Land & Water Conservation
Lake Protection – Land & Water Conservation

53 Hydrograph Method – Planning & Zoning
54 County Dam Maintenance – Land & Water Conservation
55 Natural Resources – Land & Water Conservation
56 Record Control – Miscellaneous
57 Vending – Miscellaneous
58 Local Culvert & Bridge Aid – Miscellaneous
59 Holiday Tree – Miscellaneous
60 Contingency Fund

61

62 **Health & Human Services**

63 Public Health – Preparedness Grant
64 Public Health – Tobacco Grant
65 Birth to Three - ARRA Funding (NEW)
66 Children's Task Force (NEW)

67

68 Dated this 20th day of April, 2010

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76 _____ Adopted by the Adams County Board of Supervisors this 20th day of April, 2010.

77 _____ Defeated

78 _____ Tabled

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County Board Chair

County Clerk

RESOLUTION NO. 18 -2010

RESOLUTION AUTHORIZING 2009 TRANSFER OF FUNDS

INTRODUCED BY: Administrative & Finance Committee

INTENT & SYNOPSIS: To transfer funds from the General Fund to cover budgets that were not adequate in 2009.

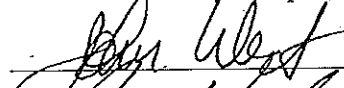
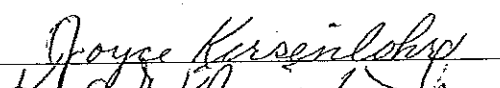
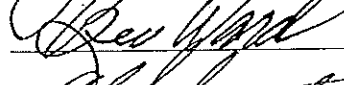
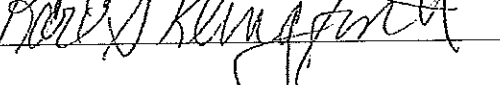

FISCAL NOTE: \$6,034.90 from the General Fund undesignated fund balance.

WHEREAS: The 2009 budget in the following accounts was not adequate.

NOW, THEREFORE, BE IT RESOLVED: The Adams County Board of Supervisors hereby authorizes a transfer from the undesignated General Fund balance, to the Departments listed herein and in the amounts as follows:

Coroner	\$1,791.24
Veterans Service	\$ 4,243.66

Dated this 20th day of April, 2010.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 20th day of April,
Tabled _____ 2010.

County Board Chair

County Clerk

**RESOLUTION AUTHORIZING A TRANSFER OF FUNDS FROM GENERAL FUND
TO THE SOLID WASTE FUND TO SETUP THE ENTERPRISE FUND**

INTRODUCED BY: Public Works & Administrative and Finance Committees

INTENT & SYNOPSIS: To authorize a transfer of \$390,083 from the General Fund unreserved, undesignated fund balance to the Solid Waste unreserved, undesignated fund balance for the setup of the Enterprise Fund.

FISCAL NOTE: \$390,083 to be transferred from the General Fund unreserved, undesignated fund balance to the Solid Waste unreserved, undesignated fund balance for the setup of the Enterprise Fund.

WHEREAS: The Management Letter, from the County's external auditors Schenck SC, has stated that, "the Solid Waste Department operates as a business and sets rates for the services it provides based on costs, we believe it would be better served to account for the operation as an enterprise fund." ; and

WHEREAS: An enterprise fund requires an accrual basis of accounting which records all assets and liabilities of the entity's operations in a Balance Sheet, as well as revenues and expenditures in a Statement of Revenues, Expenses and Changes in Fund Balance; and

WHEREAS: The capital assets of the operations and the liabilities of the operations have been recorded in the financials of the Department in 2009; and

WHEREAS: Depreciation is expensed for all capital asset. The County now records the depreciation for the solid waste capital assets in the enterprise fund rather than reporting depreciation in the government-wide financial statements; and

WHEREAS: The depreciation expense for the 2009, year ended is \$333,199; and

WHEREAS: Compensated absences are an accrued liability which have in the past been recorded in the governmental funds, general fund, reserved for compensated absences balance of the financial statements; and

WHEREAS: The compensated absences expense for 2009, year ended was \$56,884; and

WHEREAS: The compensated balances and depreciation for the Enterprise Fund were not budgeted in 2009.

NOW, THEREFORE, BE IT RESOLVED: The Adams County Board of Supervisors hereby authorizes the transfer of \$390,083 from the 2009 General Fund unreserved, undesignated fund balance to the 2009 Solid Waste unreserved, undesignated fund balance for the purpose of the setup of the Enterprise Fund.

BE IT FURTHER RESOLVED: Upon adoption, the transfer of \$390,083 will be retroactive to December 31, 2009. The 2009 Audit has been conducted and therefore this adjustment is to be recorded as an audit adjustment by the external auditors upon certified copy of the resolution being provided to the auditors by the Administrative Coordinator/ Director of Finance.

53 Dated this 20th day of April, 2010.

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55 Public Works Committee:

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57 David Ranner

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64 Administrative & Finance Committee:

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66 John West

67 Ron Ward

68 Al Sebastiano

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Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 20th day of April,
2010.

County Board Chair

County Clerk

**RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR THE
ADMINISTRATIVE COORDINATOR**

INTRODUCED BY: Administrative & Finance Committee and Executive Committee

INTENT & SYNOPSIS: To authorize out of state travel for the Administrative Coordinator.

FISCAL NOTE: None

WHEREAS: The Adams County Personnel and General Administrative Policies in Chapter 8, Section 19.02 requires all out of state travel and related expenses be authorized by Resolution of the County Board; and

WHEREAS: The National Association of Counties has invited Barbara Petkovsek, Administrative Coordinator to attend a plan sponsor review meeting of its Deferred Compensation Program at the headquarters of Nationwide Wide Retirement Solutions in Dublin, Ohio May 3-5, 2010; and

WHEREAS: Adams County personnel are offered the opportunity to participate in the NACO Deferred Compensation Program; and

WHEREAS: The Administrative Coordinator will have input on a number of issues including:

- How to help County employees understand the need for supplemental retirement savings
- How to educate participants on the need to diversify their deferrals and investments
- Other education needs that you can help us identify
- How program components (i.e. technology, education, web site, telephone) work in your county
- How new products are developed and introduced to counties and participants
- How funds are chosen, put on watch and/or eliminated from the investment options; and

WHEREAS: Travel, hotel and meal expenses will be paid by NACO

NOW, THEREFORE, BE IT RESOLVED: The Adams County Board of Supervisors hereby approves that Barbara Petkovsek, Administrative Coordinator/ Director of Finance, be authorized to travel to Dublin, Ohio, to attend a plan sponsor review meeting at Nationwide Retirement Solutions May 3-5.

Dated this 20th day of April, 2010.

47 Administrative & Finance Committee:

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John Libat
Al Sebastianie
Karl G. Kingstuty

Executive Committee:

David Renner *Alvin England*
Al Sebastianie
Cynthia Loken

Adopted _____
Defeated _____
Tabled _____

by the Adams County Board of Supervisors this 20th day of April,
2010.

County Board Chair

County Clerk

1 RESOLUTION NO. 21 - 2010

2
3 Resolution Authorizing an Intergovernmental Agreement between Adams County and the
4 Ho-Chunk Nation

5
6 INTRODUCED BY: Administrative & Finance Committee

7
8 FISCAL NOTE: None.
9

10 WHEREAS, the County and the Ho-Chunk Nation have been good neighbors and desire
11 the spirit of cooperation to continue between the two governments; and
12

13 WHEREAS, on November 1, 1994, the United States Secretary of the Interior approved
14 a new Constitution for the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago
15 Tribe; and
16

17 WHEREAS, the Ho-Chunk Nation is a federally recognized Indian Tribe, pursuant to the
18 Indian Reorganization Act of 1934; and
19

20 WHEREAS, the Nation is a sovereign government possessed of all sovereign powers and
21 rights thereto pertaining; and
22

23 WHEREAS, Article V, Section 2(i) of the Ho-Chunk Nation Constitution grants the Ho-
24 Chunk Nation Legislature the power to negotiate and enter into treaties, compacts, contracts, and
25 agreements with other governments, organizations, or individuals; and
26

27 WHEREAS, the Congress of the United States has enacted into law the *Indian Gaming*
28 *Regulatory Act*, (hereinafter "IGRA") P.L. 100-497, 25 U.S.C. §2701, et seq., which provides in
29 part that a tribal/state compact may be negotiated between a tribe and a state to set forth the
30 rules, regulations and conditions under which a tribe may conduct Class III gaming, as defined in
31 the Act, on Indian lands within a state permitting Class III gaming; and
32

33 WHEREAS, pursuant to IGRA, the Nation and the State of Wisconsin entered into a
34 Compact on June 11, 1992; and
35

36 WHEREAS, the Nation and State subsequently amended the Compact three times; and
37

38 WHEREAS, in relevant part the Third Amendment to the Compact with the State of
39 Wisconsin provides:
40

41 Payment to Counties. Commencing May 1, 2010, to make the
42 Annual Payment, the Nation shall deduct from its Annual Payment
43 One Thousand Dollars (\$1,000.00) paid to each county for every
44 acre of land owned by the United States of America in trust for the
45 Nation as of the effective date of this Compact and the Second
46 Amendment which is located within the county's jurisdiction; and
47

WHEREAS, the effective date of the Compact and the Second Amendment was July 3, 2003; and

WHEREAS, Patricia Olby, Realty Officer of the Midwest Regional Office of the Bureau of Indian Affairs, sent a letter dated July 29, 2009 to Sheena Schoen, Department of Heritage Preservation, Division of Natural Resources of the Ho-Chunk Nation. The July 29, 2009 letter from Ms. Olby provides that pursuant to documents of record retained in the Bureau of Indian Affairs and approved by the Secretary of Interior the United States government had taken title to land on behalf of the Ho-Chunk Nation geographically located within the borders of twelve Wisconsin Counties as of July 3, 2003; and

WHEREAS, the Ho-Chunk Nation and the State of Wisconsin through the Wisconsin Administrator of the Division of Gaming for the Department of Administration have agreed the amount and location of acreage held in trust that qualifies for this credit is set out in the July 29, 2009 letter from Patricia Olby, Realty Officer for the Bureau of Indian Affairs, Great Lakes Agency, to Sheena Schoen, Department of Heritage Preservation, Division of Natural Resources of the Ho-Chunk Nation; and

WHEREAS, the County was one of the twelve Wisconsin Counties that the United States government had taken title to land geographically located within the borders of the County on behalf of the Ho-Chunk Nation; and

WHEREAS, according to the Midwest Regional Office of the Bureau of Indian Affairs, as of July 3, 2003 the Department of Interior had taken title to 0.350 acres of land in trust for the Ho-Chunk Nation, which were located within the geographic boundaries of the County of Adams; and

WHEREAS, pursuant to the terms of the Compact the Nation may provide \$350.00 dollars to the County and, if it makes this payment, the Nation beginning with its payment due on May 1, 2010 will receive a corresponding reduction in the amount that is owed by the Nation to the State; and

WHEREAS, pursuant to Wis. Stat. § 59.01, the County "is a body corporate, authorized to sue and be sued, . . . to make such contracts and to do such other acts as are necessary and proper to the exercise of the powers and privileges granted and the performance of the legal duties charged upon it;" and

WHEREAS, in order to clarify the terms and conditions associated with the County's receipt of the funds from the Nation, the parties desire to enter into the attached Intergovernmental Agreement ("Agreement"); and

WHEREAS, the attached Agreement may be entered into pursuant to Wis. Stat. § 66.0301, which provides (in relevant part) that "any municipality may contract with other municipalities and with federally recognized Indian tribes and bands in this state, for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law."

95 NOW, THEREFORE BE IT RESOLVED, that the County Board of Supervisors
96 authorizes the County Board Chair to execute the Agreement between the County and the Ho-
97 Chunk Nation attached hereto.

98
99 BE IT FURTHER RESOLVED, that the treasurer is authorized to accept money from the
100 Nation pursuant to the Agreement and to be used in a manner consistent with the Agreement.

101
102 BE IT FURTHER RESOLVED, that consistent with the terms of the Agreement upon the
103 Nation providing the payment the first year, the County shall provide written notification to the
104 State of Wisconsin of the amount of any payment received in order to ensure that the State has
105 the written notification no later than April 23.

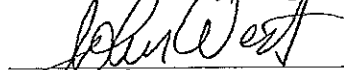
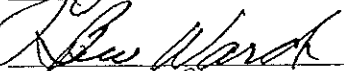
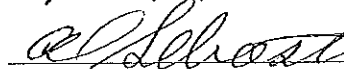
106
107 BE IT FURTHER RESOLVED, that the County may use the money for any purpose as
108 determined by the County in its sole discretion, except that the County cannot use any of the
109 funds paid to it that would diminish the Nation's governmental jurisdiction or have an adverse
110 financial impact on the Nation.

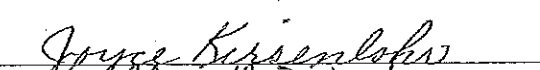
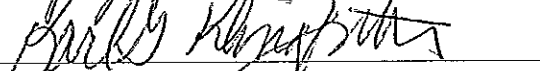

111
112 BE IT FURTHER RESOLVED, that consistent with the Agreement, the County shall
113 report to the Nation by March 1 of each year of the Agreement, except for the first year, how it
114 intends to use the money provided by the Nation and explain, if applicable, how the County
115 believes its proposed use of the money benefits either the Ho-Chunk Nation or Ho-Chunk Nation
116 Tribal Members.

117
118 BE IT FURTHER RESOLVED, that for the current year the County will use the money
119 provided by the Nation for the following purpose: Health & Human Services.

120
121 BE IT FINALLY RESOLVED, that the use of the money from the Nation as set forth in
122 the previous paragraph in this resolution shall serve as the report required under the Agreement
123 for the first year.

124
125 Dated this 20th day of April, 2010.

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134 Adopted _____
135 Defeated _____ by the Adams County Board of Supervisors this 20th day of April,
136 Tabled _____ 2010.

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140 _____
141 County Board Chair

County Clerk

RESOLUTION TO APPROVE APPLICATION FOR WDNR LAKE MANAGEMENT
PLANNING GRANT

INTRODUCED BY: Planning & Development Committee

INTENT & SYNOPSIS: To authorize the Administrative Coordinator/Director of Finance to act on behalf of Adams County to apply for \$9,000.00 from the Wisconsin Department of Natural Resources "Lake Management Planning Grant Program", for the purpose of funding a study to determine the economic impact of algae blooms on the Petenwell and Castle Rock Flowages.

FISCAL NOTE: \$3,000.00 transferred from the General Fund to Land and Water Conservation Lake Management Account to meet grant requirements of 25% matching funds.

WHEREAS: Adams County lakes are an important resource used by the public for recreation and enjoyment of natural beauty; and

WHEREAS: The protection of lake watersheds and the reasonable lake use activities are paramount in the protection of water quality and the natural ecosystems of the lakes; and

WHEREAS: The Adams County Land & Water Conservation Department will use the funding to determine economic impacts of algae blooms on the Petenwell and Castle Rock Flowages; and

WHEREAS: The Petenwell and Castle Rock Stewards will use the results to educate federal, state and local lawmakers, business owners, landowners and the public on the importance of controlling algae blooms on Petenwell and Castle Rock Flowages; and

WHEREAS: The Land & Water Conservation Department has the qualifications to perform the responsibilities and is currently assisting lake organizations and communities with protecting and improving water quality.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves and authorizes the Administrative Coordinator/Director of Finance to submit an application to the Wisconsin Department of Natural Resources under the Lake Management Planning Grant Program for a financial aid amount of \$9,000 for funding a study to determine the economic impact of algae blooms on the Petenwell and Castle Rock Flowages; and

BE IT FURTHER RESOLVED: Adams County will comply with the State rules for the Program and will meet the financial obligations under the grant including the \$3,000 matching funds to be transferred from the General Fund to Land and Water Conservation Lake Management Account.

Dated this 12th day of April 2010.

Joe Stuchlik
Karl Klingforth
Sylvia Byrne

Joanne Supptier
Henry C. James
Kevin B. Bink
Michael J. Reckisen

Adopted _____
Defeated _____
Tabled _____

by the Adams County Board of Supervisors this
20th day of April 2010.

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RESOLUTION 2010 - 24

**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE
ADAMS COUNTY AIRPORT COMMISSION AND AGRICAIR, LLC**

INTRODUCED BY: Airport Commission

INTENT & SYNOPSIS: To enter into an Agreement with Agricaire, LLC to
operate a commercial spraying service.

FISCAL NOTE: Income: \$500.00 annually

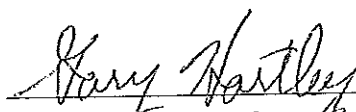
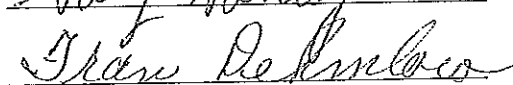
WHEREAS: Agricaire, LLC is desirous of entering into an Agreement for
the lease of Airport property for the purpose of operating a
commercial spraying service; and

WHEREAS: Agricaire, LLC and the Adams County Airport Commission
have agreed upon the terms of said Agreement per the
Commission's authority at Wis. Stats. §114.14, as
memorialized in the attached document; and

WHEREAS: The Airport Commission finds that the operations of the
County Airport shall benefit if Agricaire, LLC is permitted to
conduct the services described herein.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
Supervisors that it is hereby approved that the Adams County Airport
Commission may enter into the attached Adams County Airport Commercial
Agreement with Agricaire, LLC, for the purpose of operating a commercial
spraying service.

Dated this _____ day of April, 2010.

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ day of April, 2010

County Board Chair

County Clerk

ADAMS COUNTY AIRPORT COMMERCIAL AGREEMENT

This agreement, made and entered into on this 1st day of April, 2010, by and between the Adams County Airport Commission on behalf of Adams County, State of Wisconsin, a municipal corporation, hereinafter called the "County", and the Agricaire, LLC, P.O. Box 114, Bancroft, WI 54921, hereinafter called "Agricaire".

WHEREAS, the county owns and operates the Adams County Airport, hereinafter called, "Airport", and Agricaire is desirous of leasing from the County a certain parcel of land on said Airport for the purpose of operating a commercial spraying service.

NOW, THEREFORE, for and in consideration of the rental charges, covenants and agreements herein contained, Agricaire does hereby lease from the County premises described herein upon the following terms and conditions:

1. **PURPOSE.** Agricaire is engaged in the chemical aerial application of pesticides and other chemicals.
2. **TERM OF AGREEMENT.** This agreement shall be for a period of two (2) years running from April 1, 2010 through March 31, 2012.
3. **COMPLIANCE WITH REGULATIONS.** Agricaire shall abide with all applicable federal and state rules and regulations pertaining to aerial agricultural spraying operations, including but not limited to, Federal Aviation Regulations.

Agricaire shall hold and maintain in good standing all necessary permits and licenses to operate aircraft and engage in agricultural spraying operations.

Agricair shall demonstrate the availability of an adequate number of suitably equipped aircraft for the particular type of operation performed.

Agricair shall provide the Airport Manager with copies of all necessary documentation, as requested, including but not limited to, airworthiness certificate, registrations, operation certificate and chemical MSDS sheets.

4. COMPLIANCE WITH ENVIRONMENTAL REGULATIONS. Agricair shall comply with all federal, state, and local rules and regulations regarding the storage, application, and disposal of pesticides and other chemicals, including but not limited to, Chapter ATCP 29 of the Wisconsin Administrative Code or any chapter succeeding said Chapter ATCP 29. Agricair shall construct, establish, and maintain a spill containment system that conforms to all applicable rules and regulations.

5. FIXTURES. Agricair shall not attach any permanent fixtures to the Airport property without the written approval of the Airport Commission.

6. WASTE, NUISANCE, OR UNLAWFUL ACTIVITY. Agricair shall not allow nor commit any waste or nuisance on the premises, or use or allow the premises to be used for any unlawful purpose.

7. INSURANCE. Agricair shall hold and maintain insurance in the following amounts:

General Aircraft Liability.

\$1,000,000 for each accident or occurrence.

\$100,000 bodily injury.

Agricair shall provide the Airport Manager with a certificate from an insurance company showing that said insurance covers general liability, and is in full force and effect at all times during the term of this agreement. Agricair's insurance policy shall state on its face that the insurance company shall notify the Adams County Airport Manager and the Adams County Clerk in the event the insurance policy is terminated or lapses at an earlier date. Agricair agrees to indemnify and hold harmless Adams County from any claims of injury to personal or property resulting from Agricair's use of the airport.

8. SPILL CONTAINMENT SYSTEM (EXCLUSIVE USE). Agri-care will install at their cost and under the direction of the Airport Commission, an asphalt containment pad no less in size than the Reabe pad. Repair of the system is the responsibility of Agricair. The Adams County Minimum Standards and Procedures Ordinance states, "In the case of crop dusting, aerial application, or other commercial use of chemicals, Operator shall provide a centrally drained, paved area of not less than 2,500 square feet for aircraft loading, washing and servicing, or other washing and servicing facilities acceptable to the County. Such facilities will be in a location on the Airport, which will provide the greatest safeguard to the public." "Operator is defined as, "any person(s), firm or legal entity who has applied for and received written permission to engage in a commercial activity, on or from the Airport; and have entered into and executed the required lease/operations agreement."

9. CHEMICAL STORAGE. All chemicals shall be supervised or secured at all times. Agricair shall comply with all rules and regulations pertaining to the storage of chemicals and pesticides. In the case of crop dusting or aerial application, Agricair shall provide tank trucks for handling of liquid spray and mixing liquids. Agricair shall also provide adequate ground equipment for the safe handling and loading of dusting materials.

10. **USER FEE.** Agricaire shall pay Five Hundred Dollars (\$500) per year under this agreement. Agricaire shall pay this user fee made payable to the Adams County Airport not later than ten (10) days prior to commencement of operations.

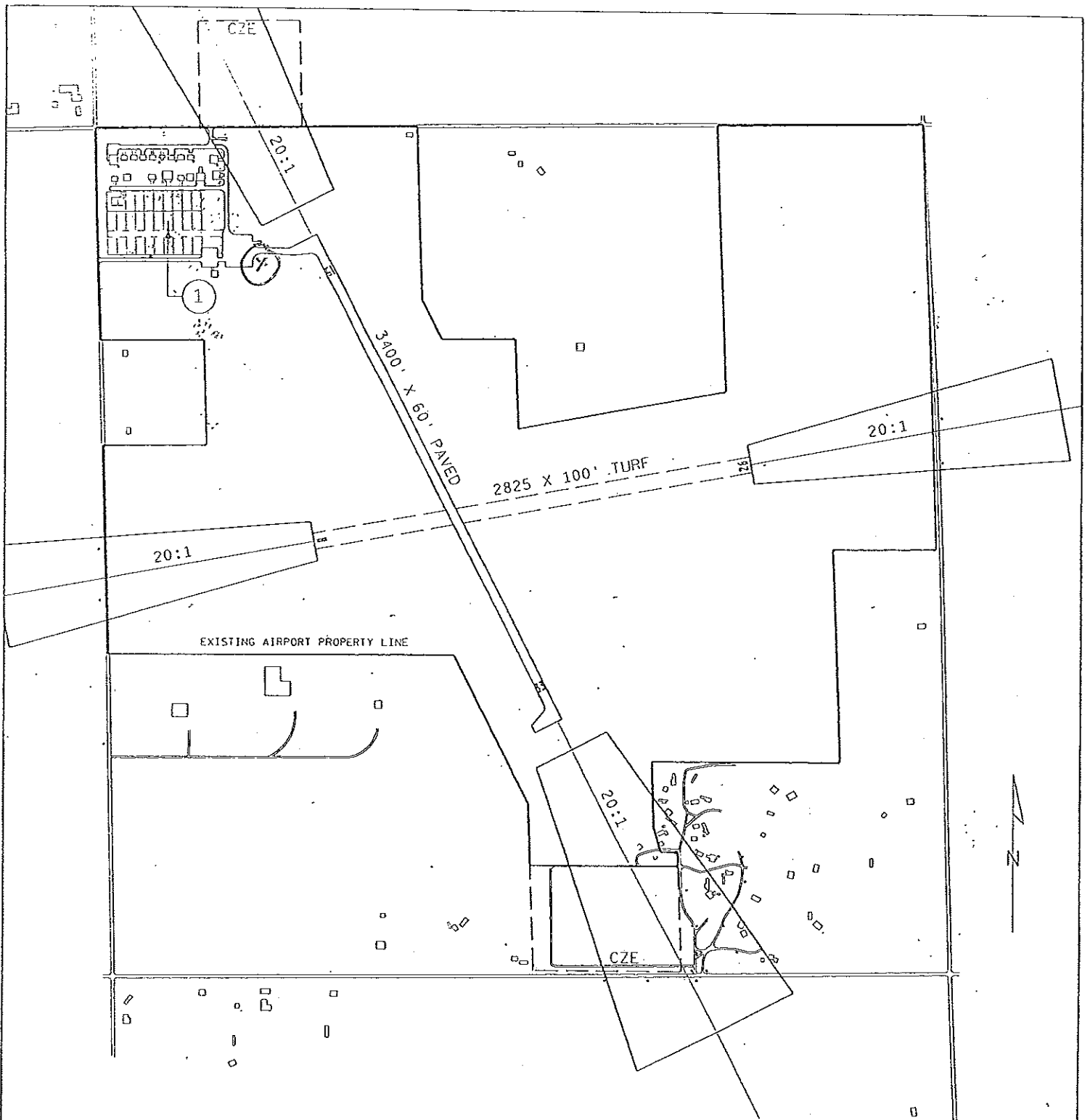
11. **WATER SUPPLY.** A well will be installed by the Welcome Center to provide water to Agri-care and possibly Reabe, the cost of the well to be shared by Agri-care and Adams County. Agri-care will be responsible for installing a water line from the well to their area of operation. Agri-care will be responsible for maintenance of its water line including winterization, and Adams County will be responsible for maintenance of the well including winterization.

12. **EMERGENCY RESPONSE PLAN.** Agri-care shall provide an emergency response plan to the Airport Manager and Adams County Emergency Management Department.

13. **LOCATION ON THE AIRPORT.** The location of the operation will be on the south side of the taxiway between the apron and runway. The direction of operation will be with the loading of the aircraft facing west. Any tanks required for operation will be placed to the south of the proposed pad. The area in the Airport, which is covered by this Agreement, is shown on the attached sketch.

14. **ADDITIONAL CONSIDERATION.** Agri-care will also allocate up to Five Hundred Dollars (\$500.00) per year to be used for airport/Welcome Center upgrades as directed by the Airport Commission that may include establishing a picnic area between the welcome center and the apron (concrete pad and wood/plastic picnic tables) and an overhang above the east Welcome Center door.

AGRICAIR AGREES TO ABIDE BY ALL THE TERMS AND CONDITIONS CONTAINED IN THIS AGREEMENT, AND UNDERSTANDS THAT ANY FAILURE TO COMPLY ON AGRICAIR'S PART WILL RESULT IN THE TERMINATION OF THIS AGREEMENT.



1. DEVELOP HANGAR AREA
2. AND ANY OTHER NECESSARY RELATED WORK

AIP. 3-55-0104-04

ADAMS COUNTY LEGION FIELD
FRIENDSHIP, WISC

FINDING SKETCH

BUREAU OF AERONAUTICS
WISCONSIN DEPARTMENT OF TRANSPORTATION


SCALE: 1"=800' DATE: 3-20-08
DRAWN BY: B.O.A. CHECKED BY: EWJ

AE_ADAMS:FINDING08.DGN

ADAMS COUNTY AIRPORT COMMISSION

Date: _____

AGRICAIR, LLC

 PARTNER

Date: 3-22-10

RESOLUTION 2010 - 25

RESOLUTION FOR ADAMS COUNTY SURVEYOR TO DEFINE PROPERTY
BOUNDARIES FOR LOTS 1-5 AND 16-18 IN NEW HAVEN ASSESSOR'S PLAT #1

INTRODUCED BY: Planning & Development Committee

INTENT & SYNOPSIS: To authorize the Adams County Surveyor to complete a new Assessor's Plat to define property boundaries for lots 1-5 and 16-18 in Town of New Haven Assessor's Plat #1 with the intent Adams County will pay for all costs associated with the new Assessor's Plat.

FISCAL NOTE: Estimated total cost is \$8,000. Adams County Land and Water Conservation Department shall pay for costs from account number 100 E 44 56185 316 000 Land & Water Conservation DATCP SWRMP Contracted Services.

WHEREAS: Adams County streams are an important resource used by the public for recreation and enjoyment of natural beauty; and

WHEREAS: The Adams County Land & Water Conservation Department has coordinated efforts to remove a dam for the purpose of restoring Big Spring Creek to a trout stream therefore created a new path for the stream; and

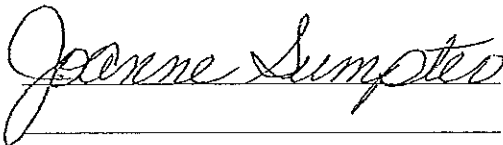
WHEREAS: Lots 1-5 and 16-18 in the Town of New Haven Assessor's Plat #1 need to have property boundaries defined due to stream restoration activities; and

WHEREAS: State Statute 70.27 gives the Adams County Board the authority to order an assessor's plat and determine who pays for associated costs.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves and authorizes the Adams County Surveyor to complete a new Assessor's Plat to define property boundaries for lots 1-5 and 16-18 in Town of New Haven Assessor's Plat #1; and

BE IT FURTHER RESOLVED: To approve a budget amendment to increase account number 100 E 44 56185 316 000 Land & Water Conservation DATCP SWRMP Contracted Services budget by \$8,000 and increase account # 100 R 44 49300 000 000 Land & Water Conservation Fund Balance Applied budget by \$8,000 to fund the costs associated with the Assessor's Plat.

Dated this 20th day of April 2010.



Adopted _____

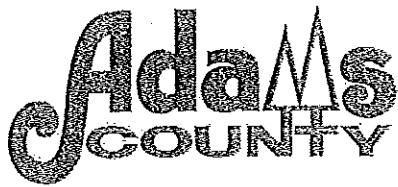
Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
20th day of April 2010.

County Board Chair

County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE
APRIL 7, 2010 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Robert M. Marx – Rezoning request of a parcel (40 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SW ¼, SW ¼, Section 27, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

Testimony from owner by teleconference. Wants to split 40 into 2-10 acre and 4-5 acre parcels for cash flow.

Appearing against: Janice Walters.

Correspondence: Notification from the Town Board of Adams that they met on February 9, 2010 and have no objection to the zoning change. Letter from Steven & Louis Walter against. They feel land is not suitable for homes because of seasonal high waters and also have concerns regarding whether or not future use is for permanent or rentals. Virginia King with concerns for wetland areas and affect on taxes.

Disposition: Terry James made a motion to recommend denial of the zoning change, on the above-described property, to the County Board for final action. The reason for denial being possible wetland impacts and suitability of the site for residential use and adjacent owners concerns over rental properties/resort problems. Joe Stuchlak seconded the motion. Roll Call Vote: 6 -Yes. 1 – No.(Klingforth) Motion to deny carried.

ORDINANCE 2010- ~~#~~ 03

**AN ORDINANCE INSTITUTING A MEDICAL EXAMINER SYSTEM AND
ABOLISHING THE ELECTIVE OFFICE OF CORONER**

The County Board of Supervisors of the County of Adams does ordain as follows:

WHEREAS: Article VI, Section 4, Subsection 2, of the Wisconsin Constitution provides that counties which have a population of less than 500,000 have the option of retaining the elective officer of Coroner or instituting a Medical Examiner system; and

WHEREAS: Wis. Stats. §59.34(1) provides that in counties which have instituted a medical examiner system, the statutory duties and powers of Coroner shall be vested in and performed by a Medical Examiner, and that the Medical Examiner shall be appointed by the County Board of Supervisors; and

WHEREAS: Any action by the Adams County Board of Supervisors to abolish the elective office of Coroner and to institute a Medical Examiner system must be taken prior to the time of the general election for the next succeeding term of the office of Coroner, and may only become effective after the incumbent Coroner's term has expired; and,

WHEREAS: It has been determined by the Adams County Board of Supervisors that appointing a Medical Examiner will ensure that the most qualified and efficient death investigation services shall be provided to Adams County; and

NOW THEREFORE, the Adams County Board of Supervisors does hereby ordain as follows:

1. The elective office of Coroner is hereby abolished and a Medical Examiner system is hereby instituted, effective upon termination of the current term of the Adams County Coroner on January 3, 2011.

2. The compensation and fees to be paid to the Medical Examiner shall be set forth as provided by Wis. Stats. §§59.34 and 59.38.

3. The Medical Examiner shall report to and be generally supervised by the Public Safety and Judiciary Committee of the Adams County Board of Supervisors.

4. This Ordinance shall be in full force and effect upon adoption and publication as provided by law.

5. All prior Ordinances or parts of Ordinances, in conflict with this Ordinance, are hereby repealed.

Recommended for enactment by the Executive Committee and the Public Safety and
Judiciary Committee the 12th and 14th days of April, respectively, 2010.

EXECUTIVE COMMITTEE

PUBLIC SAFETY & JUDICIARY
COMMITTEE

Cynthia Loken
W. Sebastian

Cynthia Loken
W. Sebastian
J. Katoski
Terry C. James
B. Johnson

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of _____, 2010

ADAMS COUNTY, WISCONSIN

Chairman

County Clerk

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of the Town of Adams on November 15, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On March 16, 2010, Robert Marx, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on April 7, 2010, and the Adams County Planning & Development Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 46-2006, and the corresponding zoning maps are not hereby amended to reflect that the following described property (40 acres) be changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Property located in the SW ¼, SW ¼, Section 27, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of April 2010.

Recommended for denial by the Adams County Planning and Development Committee on this 7th day of April 2010.

Glenn Licitar, Chair

Joanne Sumpter, Vice-Chair

Michael Keckeisen

Joe Stuchlak

Sylvia Breene

Terry James, Secretary

Kevin Bork

Karl Klingorick

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of April, 2010



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
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ADAMS CO PLANNING & DEVELOPMENT COMMITTEE
APRIL 7, 2010 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Robert M. Marx – Rezoning request of a parcel (40 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SW ¼, SW ¼, Section 27, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

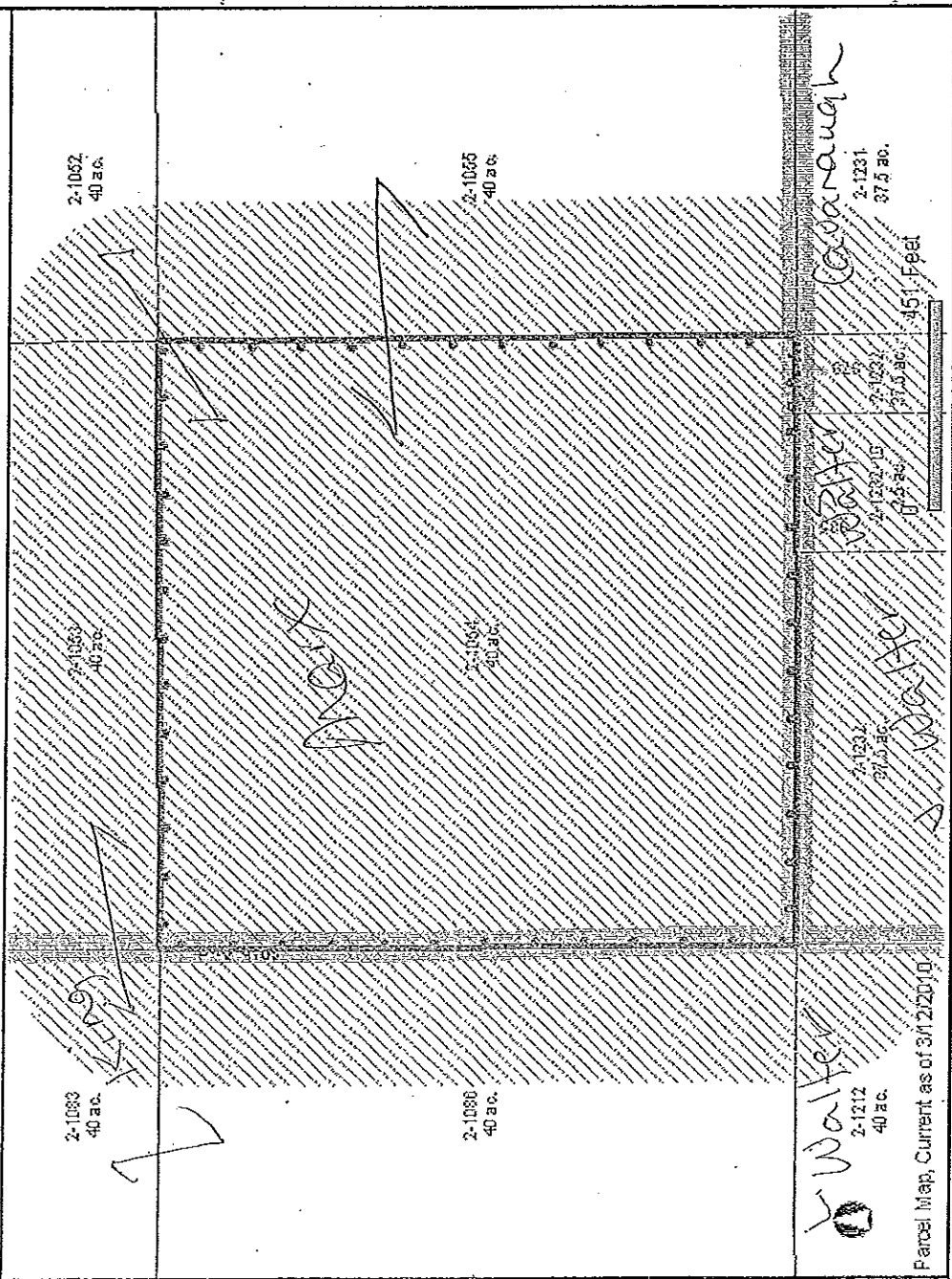
Testimony from owner by teleconference. Wants to split 40 into 2-10 acre and 4-5 acre parcels for cash flow.

Appearing against: Janice Walters.

Correspondence: Notification from the Town Board of Adams that they met on February 9, 2010 and have no objection to the zoning change. Letter from Steven & Louis Walter against. They feel land is not suitable for homes because of seasonal high waters and also have concerns regarding whether or not future use is for permanent or rentals. Virginia King with concerns for wetland areas and affect on taxes.

Disposition: Terry James made a motion to recommend denial of the zoning change, on the above-described property, to the County Board for final action. The reason for denial being possible wetland impacts and suitability of the site for residential use and adjacent owners concerns over rental properties/resort problems. Joe Stuchlak seconded the motion. Roll Call Vote: 6 -Yes. 1 – No.(Klingforth) Motion to deny carried.

MARX SW, SW 27-17-6 ADAMS

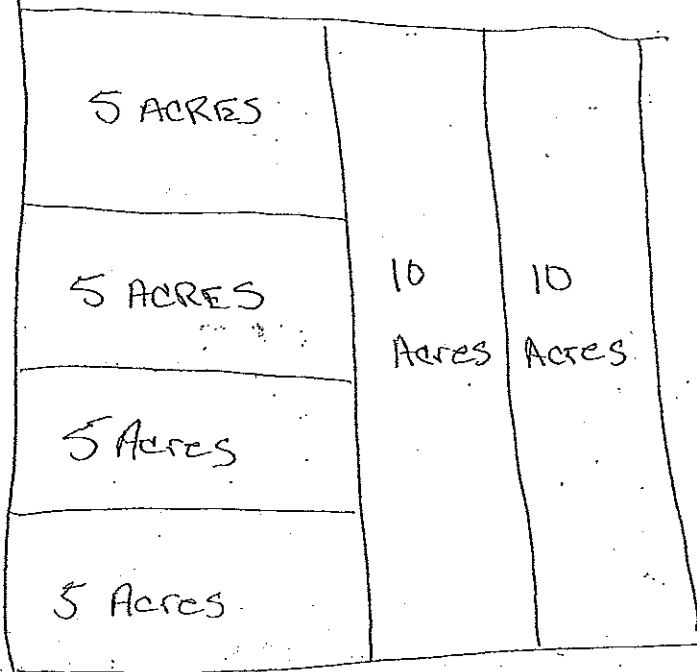


Robert M MARX
NS6 W13500 Silver Spring Rd
Menomonie Falls WI 53057

2-1054
SW $\frac{1}{4}$ SW $\frac{1}{4}$ SEC 27 T17 R06E



10th AVE



DYKE AVE

9th AVE

